



ST. XAVIER'S SCHOOL, DORANDA, RANCHI
(Affiliated to the Council for the Indian School Certificate Examinations, New Delhi)
Admission to PREP (2021-22)

A. Filling Online Application Form for PREP at St. Xavier's School, Doranda, Ranchi -

Eligibility:

Age: - 4 ½ Years and 5 ½ Years as on 1st April 2021.

(Born in between 01/10/2015 to 01/10/2016)

- Please be ready with the following before filling up the APPLICATION FORM online.
 - i. A soft copy of the passport size photograph of the child.
 - ii. A soft copy of the family photograph (Father, Mother and Child).
 - iii. A soft copy of the Birth Certificate of the Child.
 - iv. A soft copy of the proof of your relevant category given below.
- **Rs. 1500/-** (fifteen hundred only) will be charged for the APPLICATION FORM.
- Payment link will be available in the process of filling up the Application Form itself.
- Application Form will be filled in and submitted '**ONLINE**'

on the school website: www.stxaviersschool.com

Time: - 00.01 hrs -24.00 hrs:

strictly on the **DATES** mentioned below:

Sl. No.	Date	Categories	Documents to be Submitted along with Hard Copy of Application Form
01	October 18, 2020,	Children of SXD Staff	Submit proof of employment at SXD
		Sibling studying in SXD	Submit the ID (2019-20)
		Doranda Old Xaverians	Submit any proof
02	October 19 – 21, 2020	All categories	
03	October 22 – 23, 2020	All Schedule Tribes	Proof should be submitted
		Christians	Submit a letter from the Parishes

B. Submission of a Hard Copy of the Application Form: - Once the Online Application Form has been successfully filled and submitted, a print out of the same must be taken.

- The print out must be submitted to the school on the above mentioned dates along with hard copies of the following:
 - i. Proof of Documents required under different categories as mentioned above.
 - ii. One Photocopy of Birth Certificate obtained from Municipality / Hospital / Church.
 - iii. Two recent Passport size colour photographs of the child.
 - iv. A family photograph of child with his parents (Father, Mother and Child).
 - v. A copy of the present Residential Address proof (UID/Electricity bill/Phone bill)

- Date for submitting the hard copy of the Application Form along with the necessary documents to the school office: -

(N.B.: Only ONE PERSON will be allowed entry in the school for the submission of the Application Form and other necessary documents.)

Date/Date	Time	Form Nos.	Date/Date	Time	Form Nos.
October 19, 2020, Monday	9:00 a.m.	4001-4050	October 22, 2020, Thursday	9:00 a.m.	4751-4800
	10:00 a.m.	4051-4100		10:00 a.m.	4801-4850
	11:00 a.m.	4101-4150		11:00 a.m.	4851-4900
	12:00 p.m.	4151-4200		12:00 p.m.	4901-4950
	1:30 p.m.	4201-4250		1:30 p.m.	4951-5000
October 20, 2020, Tuesday	9:00 a.m.	4251-4300	October 23, 2020, Friday	9:00 a.m.	5001-5050
	10:00 a.m.	4301-4350		10:00 a.m.	5051-5100
	11:00 a.m.	4351-4400		11:00 a.m.	5101-5150
	12:00 p.m.	4401-4450		12:00 p.m.	5151-5200
	1:30 p.m.	4451-4500		1:30 p.m.	5201-5250
October 21, 2020, Wednesday	9:00 a.m.	4501-4550	October 24, 2020, Saturday	9:00 a.m.	5251-5300
	10:00 a.m.	4551-4600		10:00 a.m.	5301-5350
	11:00 a.m.	4601-4650		11:00 a.m.	5351-5400
	12:00 p.m.	4651-4700		12:00 p.m.	5401-5450
	1:30 p.m.	4701-4750		1:30 p.m.	5451-5500

- C. Those who are not able to submit on specified DATE and TIME may submit the printed Application Form from 1:30 p.m. – 2.00 p.m. on any of the specified dates given above.
- D. **Date and Time for Interactive Sessions** shall be allotted to you from the School office after the verification of the hard copies of Application Form and other necessary documents.
- E. The School will not conduct any ‘ENTRANCE TEST’ and ‘INTERVIEW’ for the children and their Parents respectively. However, there will be **Interactive Sessions** with the parents and their children in groups.
- F. Please Note that: - Submitting the Application Form does not guarantee the Admission.
- G. Date of publication of selected Candidates: - **November 16, 2020** in the school website www.stxaviersschool.com
- H. Dates of Admission: - **November 18, 19, 20, 21, 23 & 24, 2020**

Fr. Sanjay Kerketta, S.J.
PRINCIPAL