## ST. XAVIER'S SCHOOL, DORANDA

## ONLINE CLASSES FOR K.G. & Prep A,B,C,D (2021-22)

Dear Parents,

Please follow the following steps in order to access the ONLINE CLASSES from 19<sup>th</sup> April 2021.

- Step 1 Login to m.cutebrains.com and insert username and password. USERNAME: Registered Mobile Number, Password: Last 4 digits of the mobile number.
- Step 2 Click on config button. Copy student email id (provided by school) Eg. MobileNo@stxaviersschool.com
- Step 3 Then open Google meet app. Click on add account and paste your student email id there. Then click on next.
- Step 4 Then insert password which is your 10 digit mobile number mentioned in student email id. Then Click next. Click on I Agree. Your student email Id will be added in google meet app.
- Step 5 After adding student email ID in google meet app, go back to m.cutebrains.com and click on config button and then click on Authorise Google Account and select student email ID to authorise.
- Step 6 You will find scheduled classes. Green button to attend class will appear at scheduled time only. Click on it to attend class. Once you Refresh It will redirect to google meet app. Please make sure to attend classes through student email ID provided by school and not personal email ID otherwise your entry will be denied.

## IN CASE OF ANY DIFFICULTY KINDLY FOLLOW EITHER OF THE FOLLOWING PROCEDURES:

- 1. Follow the steps shown in the video present on the school website.
- 2. Consult parents of senior students residing near your house.
- 3. Whatsapp your query on: 9031002427
- 4. Mail your problems at : edu@stxaviersschool.com
- 5. You may visit the school (8-11 A.M. on 19<sup>th</sup> & 20<sup>th</sup> April) and meet Mrs. Manisha Purty.

NOTE: Kindly bring your device along with you and follow all COVID Norms while you are in the school campus.

Fr. Principal