ST. XAVIER'S SCHOOL, DORANDA

ONLINE CLASSES FOR CLASS 11 A,B,C,D (2021-22)

Dear Parents,

Please follow the following steps in order to access the ONLINE CLASSES from 5th June 2021.

- **Step 1 -** Login to m.cutebrains.com and insert username and password. USERNAME: Registered Mobile Number, Password: Last 4 digits of the mobile number.
- **Step 2 -** If you login for the first time, you will find student email ID in ONLINE CLASSES.

[In case of authorizing account in new device or another device, click on config button in blue color in which you will find student email ID. Beside student email ID, you will find copy icon.] Click on Copy icon to copy student email id mentioned (Eg. MobileNo@stxaviersschool.com).

- **Step 3 -** Then open Google meet app. Click on add account and paste your student email id there. Then click on next.
- **Step 4 -** Then insert password which is your 10 digit mobile number mentioned in student email id. Then Click next. Click on I Agree. Your student email Id will be added in google meet app.
- **Step 5** After adding student email ID in google meet app, go back to m.cutebrains.com and click on config button and then click on Authorise Google Account and select student email ID to authorise.
- **Step 6 -** You will find scheduled classes. Green button to attend class will appear at scheduled time only. Click on it to attend class. Once you Refresh It will redirect to google meet app. Please make sure to attend classes through student email ID provided by school and not personal email ID otherwise your entry will be denied.

IN CASE OF ANY DIFFICULTY KINDLY FOLLOW EITHER OF THE FOLLOWING PROCEDURES:

- 1. Follow the steps shown in the video present on the school website.
- 2. Consult parents of senior students residing near your house.
- 3. **Whatsapp** your query on: **9031002427**
- 4. Mail your problems at : edu@stxaviersschool.com
- 5. You may visit the school (8-11 A.M. on 4th,5th & 7th June) and meet Mrs. Manisha Purty.

NOTE: Kindly bring your device along with you and follow all COVID Norms while you are in the school campus.

Fr. Principal