



ST. XAVIER'S SCHOOL, DORANDA, RANCHI

(Affiliated to the Council for the Indian School Certificate Examinations, New Delhi)

Apply Online for Admission to PREP (2022-23)

A. Filling Online Application Form for PREP at St. Xavier's School, Doranda, Ranchi -

Eligibility:

Age: - 4 ½ Years and 5 ½ Years as on 1st April 2022.

(Born in between 01/10/2016 to 01/10/2017)

- Please be ready with the following before filling up the APPLICATION FORM online.
 - i. A soft copy of the passport size photograph of the child.
 - ii. A soft copy of the family photograph (Father, Mother and Child).
 - iii. A soft copy of the Birth Certificate of the Child.
 - iv. A soft copy of the proof of your relevant category given below.
- **Rs. 1500/-** (fifteen hundred only (NON-REFUNDABLE)) will be charged for the APPLICATION FORM.
- Payment link will be available in the process of filling up the Application Form itself.
- Application Form will be filled in and submitted '**ONLINE**'

on the school website: www.stxaviersschool.com

Time: - 00.01 hrs -24.00 hrs:

strictly on the **DATES** mentioned below:

Sl. No.	Date	Categories	Documents to be Submitted along with Hard Copy of Application Form
01	September 30, 2021,	Children of SXD Staff	Submit proof of employment at SXD
		Sibling studying in SXD	Submit the soft copy of Fee Receipt of Sibling.
		Doranda Old Xaverians	Certifying Letter from DOX President (Dr. Nitesh Priya)
02	October 1- 3, 2021	All Categories	
03	October 4 - 5, 2021	All Schedule Tribes	Proof should be submitted
		Christians	Submit a letter from the Parishes

B. Submission of a Hard Copy of the Application Form: - Once the Online Application Form has been successfully filled and submitted, a print out of the same must be taken.

- The print out of the Application Form must be submitted to the school on the dates mentioned bellow along with hard copies of the following:
 - i. Proof of Documents required under different categories as mentioned above.
 - ii. One Photocopy of Birth Certificate obtained from Municipality / Hospital / Church.
 - iii. Two recent Passport size colour photographs of the child.
 - iv. A family photograph of child with his parents (Father, Mother and Child).
 - v. A copy of the present Residential Address proof (UID/Electricity bill/Phone bill)

- Date for submitting the hard copy of the Application Form along with the necessary documents to the school office: -

(N.B.: Only ONE PERSON will be allowed entry in the school for the submission of the Application Form and other necessary documents.)

Date/Date	Time	Form Nos.	Date/Date	Time	Form Nos.
October 1, 2021, Friday	9:00 a.m.	7001-7050	October 5, 2021, Tuesday	9:00 a.m.	7751-7800
	10:00 a.m.	7051-7100		10:00 a.m.	7801-7850
	11:00 a.m.	7101-7150		11:00 a.m.	7851-7900
	12:00 p.m.	7151-7200		12:00 p.m.	7901-7950
	1:30 p.m.	7201-7250		1:30 p.m.	7951-8000
October 2, 2021, Saturday	9:00 a.m.	7251-7300	October 6, 2021, Wednesday	9:00 a.m.	8001-8050
	10:00 a.m.	7301-7350		10:00 a.m.	8051-8100
	11:00 a.m.	7351-7400		11:00 a.m.	8101-8150
	12:00 p.m.	7401-7450		12:00 p.m.	8151-8200
	1:30 p.m.	7451-7500		1:30 p.m.	8201-8250
October 4, 2021, Monday	9:00 a.m.	7501-7550	October 7, 2021, Thursday	9:00 a.m.	8251-8300
	10:00 a.m.	7551-7600		10:00 a.m.	8301-8350
	11:00 a.m.	7601-7650		11:00 a.m.	8351-8400
	12:00 p.m.	7651-7700		12:00 p.m.	8401-8450
	1:30 p.m.	7701-7750		1:30 p.m.	8451-8500

- C. Those who are not able to submit on specified DATE and TIME may submit the printed Application Form from 1:30 p.m. – 2.00 p.m. on any of the specified dates given above.
- D. **Date and Time for Interactive Sessions** shall be allotted to you from the School office after the verification of the hard copies of Application Form and other necessary documents.
- E. The School will not conduct any ‘ENTRANCE TEST’ and ‘INTERVIEW’ for the children and their Parents respectively. However, there will be **Interactive Sessions** with the parents and their children in groups.
- F. Please Note that: - Submitting the Application Form does not guarantee the Admission.
- G. Date of publication of selected Candidates: - **October 31, 2021** in the school website www.stxaviersschool.com
- H. Dates of Admission: - **1, 2, 3, 5, 6 & 8 November 2021**

Fr. Sanjay Kerketta, S.J.
PRINCIPAL