



# ST. XAVIER'S SCHOOL

(Affiliated to the council for the Indian School Certificate Examinations, New Delhi)

P. O. - Doranda, P.B. - 16, Ranchi - 834002 (Jharkhand) INDIA

School Code - JH031

Phone : 0651-2253777, 0651-2252444 (O), 0651-2252666 (Fax)

Website : [www.stxaviersschool.com](http://www.stxaviersschool.com), E-mail : [principal@stxaviersschool.com](mailto:principal@stxaviersschool.com)

Letter No. ....

Date 27/10/2024

## Guidelines for the Selected Candidates

### for ADMISSION to PREP 2025-26

#### PROCEDURE

1. The selected candidates will be informed telephonically by the school office about the date and time for the admission.

Date	Time
4 Nov. 2024 Monday	09:00 a.m. - 10:00 a.m.
	10:00 a.m. - 11:00 a.m.
	11:15 a.m. - 12:15 p.m.
	12:45 p.m. - 01:45 p.m.
5 Nov. 2024 Tuesday	09:00 a.m. - 10:00 a.m.
	10:00 a.m. - 11:00 a.m.
	11:15 a.m. - 02:15 p.m.
	12:45 a.m. - 01:45 p.m.
6 Nov. 2024 Wednesday	09:00 a.m. - 10:00 a.m.
	10:00 a.m. - 11:00 a.m.
	11:15 a.m. - 12:15 p.m.
	12:45 a.m. - 01:45 p.m.

2. The selected candidates should meet **Fr. Principal in his Office** (Senior Secondary Wing) and get the **Admission Form** on the date of Admission.
3. The filled in Application Form along with the **Original Birth Certificate** should be submitted in the Account Office in the Junior Section Campus.
4. The Fee payment can be made in Cash, Online or by Card at the Fee Counter.
5. If a selected candidate fails to take Admission on the telephonically given date and time, he will not be entertained later.
6. Once a candidate takes the Admission, the candidate agrees to adhere to the decisions and policies of St. Xavier's School, Doranda, Ranchi.

#### GENERAL INFORMATION

1. Please bring the original and the photocopy of Birth Certificate from Municipality/Hospital/Church. The Date of Birth will not be altered at later stage any time.
2. **Fees at the time of Admission (One time)**
  - (i) Admission Fee (Non-Refundable) : Rs. 40,000.00
  - (ii) Development Fund (Non-Refundable) : Rs. 20,000.00
  - (iii) Caution Money (Refundable) : Rs. 05,000.00

**Grand Total : Rs. 65,000.00 (Rs. Sixty-Five Thousand Only)**

**Note:** Regarding the Date of beginning the Academic Year 2025 – 26, Uniform, Book list and notebooks, School Management App (CuteBrains SXD), School Bus and date of induction ceremony etc. will be given later, on the School Website. Kindly remain updated through the **website: [www.stxaviersschool.com](http://www.stxaviersschool.com)**. Thank you.

*Soreng*  
*27/10/2024*

The Principal  
ST. XAVIER'S SCHOOL  
Fr. Fuldeo Soreng, S.J. P.O. DORANDA, P. BOX - 16  
Principal RANCHI - 834 002, JHARKHAND