



St. Xavier's School, Doranda, Ranchi

Affiliated to the Council for the Indian School Certificate Examinations, New Delhi

School Code: JH031

TEACHERS/ STAFF REQUIRED

Classes 9-12

1. English: Post Graduate in English, B.Ed., Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach English in classes 9-12. Ability to teach Economics or Psychology will be an added advantage.
2. Physics: Post Graduate in Physics, B.Ed., Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach classes 9-12 and well versed in Computer Skills.
3. Mathematics: Post Graduate in Mathematics, B.Ed., Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach classes 9-12 and well versed in Computer Skills.
4. Accounts/Commerce: Post Graduate, B.Ed., Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach Accounts and Commerce in classes 11-12 and well versed in Computer Skills.

Classes 6-10

5. Physics: Graduate in Physics, B.Ed, Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach Physics and Maths in classes 6-10 and well versed in Computer Skills.
6. Chemistry: Graduate in Chemistry, B.Ed, Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach classes 6-10 and well versed in Computer Skills.
7. Mathematics: Graduate in Mathematics, B.Ed, Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach Maths and Physics in classes 6-10 and well versed in Computer Skills.
8. English: Graduate in English, B.Ed, Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach English and History/Civics in classes 6-10 and well versed in Computer Skills.
9. History: Graduate in History, B.Ed, Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach classes 6-10 and well versed in Computer Skills.
10. Geography: Graduate in Geography, B.Ed, Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach classes 6-10 and well versed in Computer Skills.
11. Hindi: Graduate in Hindi, B.Ed, Must have experience of teaching in ICSE School. Fluency in English is must. Should be able to teach Hindi and Sanskrit. Ability to teach regional language will be an added advantage.

Classes K.G.-5

12. PRT (III – V) English, Maths and Science: Graduate in the respective subjects with B. Ed. from a recognized Institution and at least two years of experience.
13. PRT (I – III) Hindi: Graduate in the respective subject with B. Ed. and at least two years of experience.
14. Montessori Trained (K.G. – Prep) English, Maths and EVS: Graduate with B. Ed. or a Diploma Certificate Course in Nursery Teacher Training from recognized institute with at least two years of experience.
15. Dance/ Music Teacher: Bachelor's Degrees in Performing Arts from a recognized institution along with a zeal for dancing activities Or Diploma in Dance and fluency in both English and Hindi.

Non -Teaching Vacancies

16. Librarian/ Office staff: Graduate with at least two years of experience and fluency in English/ Hindi and Computer knowledge.
17. IT Incharge : BCA or Diploma from a Recognized Institute, technically proficient in handling Software/Hardware/Networking/IT Repairing and upgradations individually and able to take care of the Computer labs and the School ERP related matters.
18. Office Accountant: Must be a Commerce Graduate. The candidate should be having complete knowledge of accounting software like Tally. Must be proficient in handling ERP software and Office Automation Packages. Experienced candidates will be preferred.
19. Office Electrician cum Sound System Operator: Must be a Diploma or ITI from a recognized institute. The candidate should be having ability to manage electrical works in the school campus and should be able to handle the Sound & PA Systems

THE LAST DATE TO FILL THE ONLINE FORM IS 05/01/2025.

Open the url to apply or scan the qr code and open the google form to apply :



<https://forms.gle/t4ZAVie96VF36MQm8>

SHORTLISTED CANDIDATES WILL BE CALLED FOR INTERVIEW.

Candidates need to bring one copy of their resume, one copy of all certificates and original certificates of qualification and experience at the time of Interview.

Principals
22/12/2024
PRINCIPAL

The Principal
ST. XAVIER'S SCHOOL
P.O. DORANDA, P. BOX - 16
RANCHI - 834 002, JHARKHAND