

*St. Xavier's School, Doranda, Ranchi*



Estd. 1960

# St. Xavier's School

P.O. - Doranda, Post Box -16  
Xavier Road  
Dist. Ranchi - 834 002

School Code : JH031

UDISE No. : 20140120509

Website : [www.stxaversschool.com](http://www.stxaversschool.com)

Affiliated to the Council for the Indian School  
Certificate Examinations, New Delhi



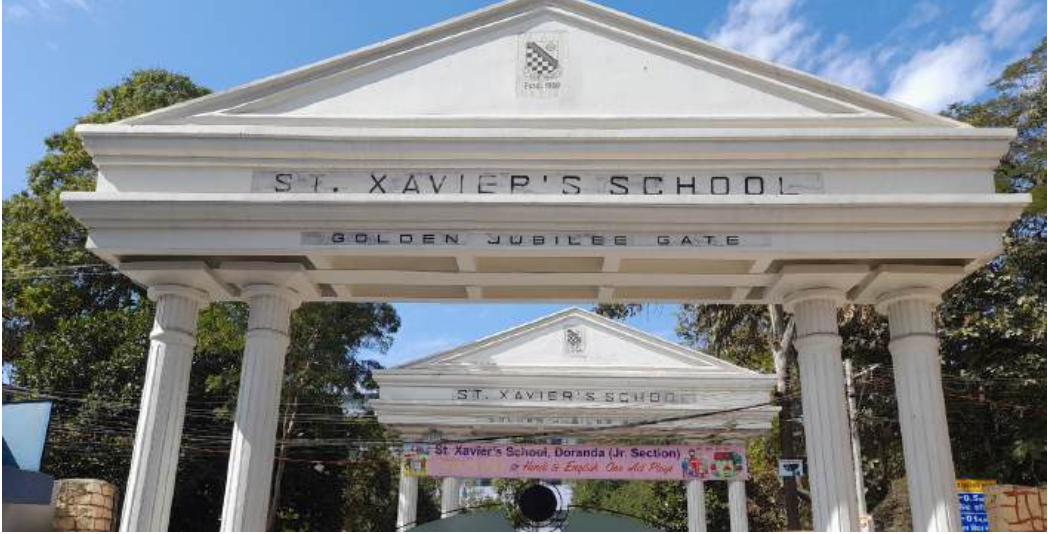
# St. Xavier's School

Doranda, Ranchi- 834002

School Code : JH031

(Affiliated to the Council for the Indian School Certificate Examinations, New Delhi)

## Prospectus & Calendar 2025-2026



Fr. Fuldeo Soreng, SJ	: Principal
Fr. Ravi Bhushan Xess, SJ	: Vice –Principal
Fr. Kuldeep Linda, SJ	: Vice –Principal
Mr. Raju C. A. Singh	: Prefect
Mr. Abhishek Gupta	: +2 Co-ordinator
Mrs. Usha Mathews	: Junior Section Co-ordinator

### Principal's Office

(1) The Principal will be available to meet the PARENTS OF STUDENTS from **Monday** to **Wednesday** between 10.00 a.m. and 11.00 a.m. and at other times by prior appointment only.

(2) The Principal will be available to meet other VISITORS on **Friday** only between 10.00 a.m. and 12.00 noon and at other times by prior appointment only.

### School Contact

Ph: 0651-2253777, 0651-2252444

Fax: 0651-2252666

**Email** : info@stxaviersschool.com,  
principal@stxaviersschool.com

**School Website** : www.stxaviersschool.com





## XAVIERS DORANDA

(Reg. No. 236/2005-2006)

(A Registered Society Under the Societies Registration Act XXI of 1860)

St. Xavier's school, P.O.-Doranda, P.B.-16, Ranchi (Jharkhand), PIN- 834002

Letter No. ....

Date ..06/03/2025....

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The Principal  
ST. XAVIER'S SCHOOL  
P.O. DORANDA, P. BOX - 16  
RANCHI - 834 002, JHARKHAND



## Pupil's Information

Name of the Student : .....

Class/Section : ..... Roll No. ....

Date of Birth : .....

Blood Group      Height       Weight

Percentage (%) of Overall Marks : .....

Aadhaar Card No. (Mandatory) : .....

PEN : .....

APAAR ID : .....

House Name : ..... House Colour: .....

Admission No. : .....

Religion :      Hindu       Islam       Christian       Other .....

Residential Address : .....

.....

.....

Primary Mobile No. (for regular Communication) : .....

**Father's Name :** .....

Specimen Signature : .....

Mobile No. : .....

**Mother's Name :** .....

Specimen Signature : .....

Mobile No. : .....



**Note:** *In case of change in address and mobile number, please inform the school immediately.*

***Every student should bring this diary to school daily.***



**SPECIMEN SIGNATURE**

Specimen signatures of Parents/ guardians who are responsible for signing the report cards, leave applications, remarks, etc. made by the Principal, Vice-Principal or Teachers should be given below:

The same signature should be in the information Record that is attached at the end of this diary.

	<b>Name</b>	<b>Signature</b>	<b>Relationship to the Pupil</b>
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....

When communicating with the school authorities, kindly mention the FULL NAME, CLASS, SECTION, ADMISSION NO. and Roll No. of your ward.

I promise that if my son / daughter makes mistakes, I will take Transfer certificate from school. I will abide by the decision of Management.

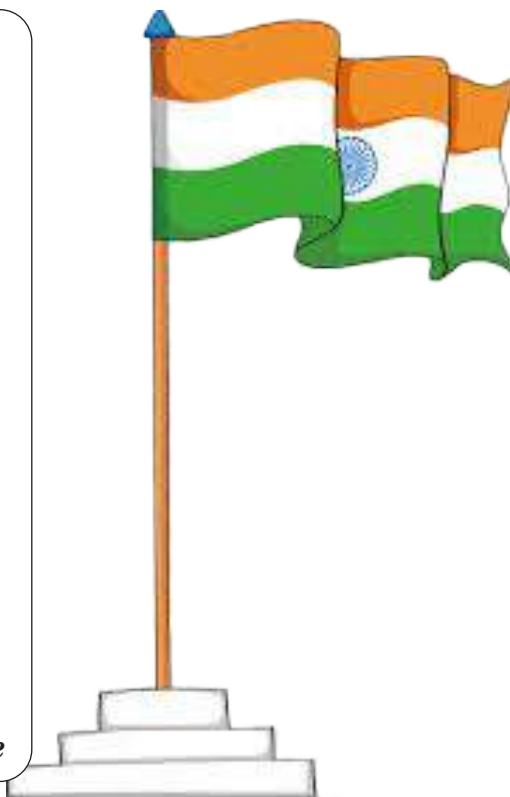
First : ..... Second : ..... Third : .....

**Parents Signature**

## **National Anthem**

*Jana Gana Mana Adhinayak Jaya He  
Bharat Bhagya Vidhata;  
Punjab, Sindh, Gujarat, Maratha,  
Dravida, Utkala, Banga,  
Vindhya, Himachal, Yamuna, Ganga;  
Uchhala, Jaladhi, Taranga;  
Tava Shubha Naame Jage  
Tava Shubha Ashisha Mange.  
Gahe Tava Jaya Gatha;  
Jana Gana Mangala Dayaka Jaya He.  
Bharat Bhagya Vidhata,  
Jaya He, Jaya He, Jaya He.  
Jaya, Jaya, Jaya, Jaya He.*

***Rabindranath Tagore***



## **I Pledge My Devotion**

India is my country.  
All Indians are my brothers  
and sisters.  
I love my country,  
And I am proud of her rich  
and varied heritage.  
I shall always try to be worthy of it.  
I shall give my parents, teachers  
and all elders respect and  
treat everyone with courtesy.  
To my country and my people,  
I pledge my devotion.  
In their well-being and prosperity  
alone, lies my happiness.

## **Prayer**

*Father, we thank thee for the night,  
And for the pleasant morning light,  
For rest and food and loving care,  
And all that makes the world so fair,  
Help us to do the things we should,  
To be to others kind and good,  
In all we do, in work or play,  
To grow more loving everyday.*

# Preamble



**WE, THE PEOPLE OF INDIA**, having solemnly resolved to constitute India into a **SOVEREIGN, SOCIALIST, SECULAR, DEMOCRATIC REPUBLIC** and to secure to all its citizens ;

**JUSTICE**, social, economic and political;

**LIBERTY** of thought, Expression, belief, faith and worship;

**EQUALITY** of status and of opportunity;  
and to promote among them all

**FRATERNITY** assuring the dignity of the individual and the unity and integrity of the nation ;

**IN OUR CONSTITUENT ASSEMBLY**, this twenty-sixth day of November, 1949, do **HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.**



## ■ The School Crest



The School Crest represents the totality or wholeness of Jesuit Education. The **BLUE** lines represent the *water* of the river, which once flowed by the school. The **RED** squares signify one's **ENDEAVOUR** to reach goals, step by step by cultivating virtues such as self reverence, self knowledge and self control.

The motto is a two word Sanskrit phrase equivalent to Virgil's, "***Labor Omnia Vincit Improbis.***" It literally means "No ideal shall be denied to inflexible striving" or "strive manfully to excel." The three letters IHS is a monogram of the name Jesus and its full form is "**Jesus Hominum Salvatore**", meaning *Jesus Saviour of humanity*. The circle in which the letters are engraved represents the *sun*, the source of *light* and *heat*, which symbolizes *truth* and *love* the underlying principles to achieve the motto.



Rev. Fr. Victor Tucker, SJ

## School Anthem

*Stand up all ye Xaverians,  
Let's praise our Alma Mater  
Sing to our dear school  
now and for always.  
Let's strive for manly virtues,  
Smiling when duty calls us,  
Ready to serve another,  
now and for aye,  
Xavier, a gallant name,  
Xavier, Doranda's fame,  
Long may your glory,  
Every where be spread,  
School of our high endeavour,  
School by the shining river,  
School of our hearts forever,  
School of the brave.*

## ■ General Information

**St. Xavier's School Doranda, Ranchi** was started by the Jesuit Fathers at the request of the officials of HEC and CCL in January 1960. The School is an English Medium School, affiliated to the Council for the Indian School Certificate Examinations, New Delhi. It also has a Plus II Section (Science, Commerce and Arts Streams-with Co-Ed). The School is owned and run by the Jesuit Fathers of Ranchi Jesuit Province under the name of "**Xaviers Doranda**", a registered society (St. Xavier's School, Doranda Reg. No. II/41102/63E3365. Dated : 18th November, 1983) under the Societies Registration Act (Act No. XXI of 1860) on 23.7.1966, Vide Registration No. 13 of 1960-61 of Bihar and Registration No. 236 of 2005-06 of Jharkhand, dated 14/02/2006, which is run by the Governing Body. The Governing Body has the sole authority in policy and decision making of the school. The Principal and Vice-Principals are responsible for looking after the day-to-day functioning of the school and the Vice-Principal is delegated to Junior Section. The Society of Jesus, a Catholic Religious Order, founded by Saint Ignatius of Loyola, a Spaniard, in 1540, has been active in the field of education throughout the world since its origin. The Latin motto of the Society of Jesus is "*ad maiorem dei gloriam*" (AMDG - for the greater glory of God). The Society's institutions are part of the Catholic Church's effort to be at the service of the whole nation, while being particularly responsible towards the Catholic community. The freedom of conscience and religious feelings of all our students are respected, but external worship other than Catholic is not permitted in the school premises.

## ■ The Founder of the Society of Jesus (1491-1556)



**St. Ignatius of Loyola**, the founder of the '*Society of Jesus*' was born at Loyola in the Basque region of northern Spain in 1491. He was a nobleman, a knight, in the service of the king of Spain. He received a severe leg injury in a battle against the French at Pamplona in 1521. This was how God entered in his life. For many months he was bedridden till his leg was healed. He spent his time reading books of chivalry, and for want of other books, he read *the*

*lives of the saints* and *the life of Jesus*. He felt great consolation and joy reading the latter; sadness and dryness whilst reading the former. He realized the emptiness of his life and resolved to follow Jesus in a most radical way. He set out on his pilgrimage, in search of God.

He spent one year at Manresa where he performed frightening penances and experienced a deep religious conversion. He was a changed man. He offered himself totally to God and set out for Jerusalem. He wanted to remain in the Holy land “to live as Jesus lived”, but he was forbidden. He returned to Spain and started recruiting people to his way of life. Soon he realized the need for studies. He started learning Latin at the age of 33 and later on went to Paris to complete his studies. He recruited six students and animated them with his vision and his burning love for God. Among them was Francis Xavier. This was the nucleus of the future Society of Jesus. Individually they took their vows of poverty and chastity at Montmartre, a famous church in Paris and decided to go on a pilgrimage to Jerusalem. They were unable to fulfil their vow they deliberated because of the Turkish pirates. They decided to constitute an Order, chose Ignatius as their General and offered themselves to the Pope. Their aim was “*to be friends in the Lord and to work for the salvation of souls*”. '**Society of Jesus**' was founded in 1540. Ignatius remained in Rome till his death, writing the constitutions, directing and inspiring his fledgling society. He grew steadily in union and familiarity with God and was gifted with extraordinary mystical graces. He died in Rome on July 31, 1556 at the age of 65. Feast is celebrated on 31st July every

### ■ **The Patron of the School (1506-1552)**



**St. Francis Xavier** was born on 7<sup>th</sup> April, 1506 in the Basque region of Spain. He had become the most famous missionary after St. Paul. As a youth, his ambition was to become a distinguished scholar and to climb the ladder of success in the clerical world. To realize this he needed to study much more than what he had picked up at home. He went to the University of Paris, then the most famous one, to share the same hostel-room with St. Ignatius.

Realizing the great potential hidden beneath Francis' worldliness, St. Ignatius set about to bring him around. It took a long time, but once he was won over, his commitment was total and unreserved. Like St. Ignatius, he had only one ambition: *"to save souls for the greater glory of God."*

The first companions were *Ignatius of Loyola, Francis Xavier, Peter Faber, James Lainez, Siman Rodrigues, Aphornso Salmeron and Nicholas Bobadilla*. When the first companions offered their services to the Pope, Francis was sent to India, as a legate. He arrived Goa on 6 May 1542, after 13 months of his departure from Lisbon. Then began the "Xavier Epic". His apostolic ventures took him to Goa, Cochin, the Fishery Coast, Cape Commorin, Malacca, the Moluccan Islands and Japan. Xavier was a fiery and restless person: fiery by nature and restless because of his burning zeal for the kingdom of God. His missionary life had a somewhat regular pattern: intense activity with people during the day, which impelled him to commune with God in the peaceful silence of the night. His main weapon was his extraordinary trust in God. Against all human advice, he went to the most dangerous places and crossed the most dangerous seas. His greatest asset was his holiness; a soul; no sacrifice was too great; he did not spare himself. His dress was casual; he usually travelled barefoot in summer and winter, on the hot soil of India and in the deep snow of Japan; his meals were frugal and he often fasted.

He sowed the seed of the Christian faith in many places of South Asia. Finally, he set out for China and on the small island of Sancian, at the door of China he died a lonely death facing China on December 3, 1552 at the age of 46. We are proud to have St. Francis Xavier as the patron saint of our school. May he always inspire us to follow more closely in the footsteps of Christ.

### ■ **St. Aloysius de Gonzaga, SJ (1568 – 1591)**

St. Aloysius de Gonzaga was born the eldest of eight children, at his family's castle in Castiglione delle Stiviere, in northern Italy. "Aloysius" is the Latin form of his given name in Italian, "Luigi". Gonzaga was the son of Ferrante de Gonzaga (1544–1586) and Dona Marta Tana di Santena.



As the first-born son, as early as age four, Luigi was given a set of miniature guns and accompanied his father on training expeditions so that the boy might learn "the art of arms". At age five, Gonzaga was sent to a military camp to get started on his training.

In 1576, at age 8, he went to Florence to serve at the court of the Grand Duke Francesco I de' Medici and to receive further education. While there, he fell ill with a disease of the kidneys, which troubled him throughout his life. While he was ill, he took the opportunity to read about the saints and to spend much of his time in prayer. After reading a book about Jesuit missionaries in India, Gonzaga felt strongly that he wanted to become a missionary.

Gonzaga was not interested in higher office and still wanted to become a missionary. In November 1585, Gonzaga gave up all rights of inheritance. On 25 November 1585 he was accepted into the Society of Jesus in Rome. He was sent to Milan for studies, but due to his health he was sent back to Rome. On 25 November 1587, he took the three religious vows of chastity, poverty and obedience. In February and March 1588, he received minor orders and started studying theology to prepare for ordination. It is said that, later that year, he had a vision in which the Archangel Gabriel told him that he would die within a year.

In 1591, a plague broke out in Rome. The Jesuits opened a hospital for the stricken, and Gonzaga volunteered to work there. After begging alms for the victims, Gonzaga began working with the sick, carrying the dying from the streets into a hospital founded by the Jesuits. There he washed and fed the plague victims, preparing them as best he could to receive the sacraments. While working at hospital Aloysius grew ill and was bedridden by 3 March 1591, a few days before his 23rd birthday.

While he was ill, Gonzaga had a vision and told several people that he would die on the Octave of the feast of Corpus Christi. On that day, 21 June 1591, he seemed very well in the morning, but insisted that he would die before the day was over. He died just before midnight.

Gonzaga was buried in the Church of the Most Holy Annunciation, which later became the Church of Saint Ignatius of Loyola (Sant'Ignazio) in Rome. His name was changed to "Robert" before his death, in honor of his confessor Robert Bellarmine. Many people considered him to be a saint soon after his death, and his remains were moved into the Sant'Ignazio

church, where they now rest in an urn of *lapis lazuli* in the Lancellotti Chapel. His head was later translated to the basilica bearing his name in Castiglione delle Stiviere. He was beatified only fourteen years after his death by Pope Paul V, on 19 October 1605. On 31 December 1726, he was canonized together with another Jesuit novice, Stanislaus Kostka, by Pope Benedict XIII.

In 1729, Pope Benedict XIII declared Aloysius de Gonzaga to be the patron saint of young students. In 1926, he was named patron of all Christian youth by Pope Pius XI. Owing to the manner of his death, he has been considered a patron saint of plague victims. The Feast of St. Aloysius Gonzaga is celebrated on June 21.

### ■ **St. Stanislaus Kostka SJ (1550 – 1568)**

St. Stanislaus Kostka was a Polish novice of the Society of Jesus. He is venerated in the Catholic Church as Saint Stanislaus Kostka. He was born at Rostkowo, Przasnysz County, Poland on 28th October 1550. His father was a senator of the Kingdom of Poland and castellan of Zakroczym; his mother was Małgorzata Kryska from Drobni (Margaret de Drobniy Kryska). He was the second of seven children.



On 25 July 1564, they arrived at Vienna with their tutor to attend the Jesuit college that had been opened four years before. Stanislaus was soon conspicuous among his classmates during his three years of schooling, not only for his amiability and cheerfulness of expression, but also for his growing religious fervour and piety.

The thought of joining the Society of Jesus had already entered the mind of the saintly young man. It was six months, however, before he ventured to speak of this to the superiors of the Society.

Stanislaus stayed for a month at Dillingen, where the provincial of that time, Saint Peter Canisius, put the young aspirant's vocation to the test by employing him in the boarding-school. He arrived Rome on 25 October 1567. He entered the Society of Jesus in Rome on his 17th birthday (28 October 1567). During the ten remaining months of his life, "he was a model and mirror of religious perfection. Notwithstanding his very delicate constitution he did not spare himself the slightest penance". He

had such a burning fever in his chest that he was often obliged to apply cold compresses."

On the evening of the feast of Saint Lawrence (10 August), Stanislaus fell ill with a high fever, and clearly saw that his last hour had come. He wrote a letter to the Blessed Virgin begging her to call him to the skies there to celebrate with her the glorious anniversary of her Assumption (15 August). His confidence in the Blessed Virgin, which had already brought him many favours, was this time again rewarded; on 15 August 1568, towards 4:00 in the morning, while he prayed he died in Rome.

The Holy See ratified his beatification in 1605 and was canonized in 1726. Even though he was a Jesuit for less than a year when he died, he is known for his youthful holiness and iron determination to follow God's call. He had a mystical experience of Mother Mary visiting him and placing the Christ Child in Stanislaus' arms. The feast of St. Stanislaus is celebrated on 13 November.

### ■ **St. John de Britto, SJ (1647- 1693)**

St. John de Britto was born in Lisbon, Portugal on 1 March 1647 – died at Oriyur, Tamil Nadu, India on 4 February 1693. After entering the Society of Jesus, he followed the footsteps of Saint Francis Xavier to India where he chose to work for the humble and needy in what was then called the Madurai Mission. His patient labours, selfless zeal and genuine love for the poor won for him their confidence. Like Jesus he was "a sign of contradiction" and his success created



jealousy and opposition. As a result, John de Britto died a martyr on 4 February 1693. He was like the "Good Shepherd" who lays down his life for his sheep... The immense and tender love of Jesus Christ for the poor and the downtrodden, for sinners and the suffering, remains a challenge for every Christian. Christ's unrelenting stand for truth is a compelling example. Above all, the generosity shown in his suffering and death, as the culmination of his service to humanity and the supreme act of Redemption, is the example for us.

## ■ **St. John Berchmans, SJ (1599 - 1621)**

St. John Berchmans was born on 13 March 1599, in the city of Diest situated in the Belgian province of Flemish Brabant. The son of a shoemaker, his parents were John Charles and Elizabeth Berchmans. He was the oldest of five children and at baptism, was named John in honor of St. John the Baptist. He grew up in an atmosphere of political turmoil caused by a religious war between the Catholic and Protestant sections of the Netherlands. When he was age nine, his mother was stricken with a long and serious illness. John would pass several hours each day by her bedside. He studied at the Gymnasium at Diest and worked as a servant in the household of Canon John Froymont at Malines in order to continue his studies.



His life was brief and yet, like so many exemplary saints, his simplicity of spirit and desire to please the Lord touched the hearts of all who knew him. He entered the novitiate (the Society of Jesus) on 24<sup>th</sup> September 1616 at the tender age of 17. He was affable, kind, and endowed with an outgoing personality that endeared him to everyone. The young man developed a deep spirituality based on the loving practice of fidelity, and he is known for having done ordinary deeds extraordinarily well. St. Aloysius of Gonzaga, SJ was his spiritual model, and he was influenced by the example of the Jesuit English martyrs.

On 25 September 1618, he made his first vows and went to Antwerp to begin the study of philosophy. After only a few weeks, he set out for Rome, where he was to continue the same study. After journeying three hundred leagues by foot, with his belongings on his back, he arrived at the Roman College to begin two-years of study. He entered his third-year class in philosophy in the year 1621. He requested and hoped that after his ordination he could be a chaplain in the army, hoping to be martyred on the battlefield.

In the summer of 1619, the intense heat of Rome started to affect his health and he began progressively to get weaker. The doctors could not determine what was wrong, and for two years he was continually sick,



requiring medical care, and as the summer of 1621 came, it was clear that he would not last long. He died peacefully on August 13, 1621, and numerous miracles were attributed to him at the time of his funeral.

At the time of John's death, his heart was returned to his beloved province in Belgium where it is kept in a silver reliquary on a side altar in the church at Leuven. John Berchmans was declared Blessed in 1865, and canonized in 1888. His feast day is November 26.

### ■ **St. Roberto de Nobili, SJ (1577 – 1656)**

St. Roberto de Nobili was born in Montepulciano, Tuscany in September 1577. He arrived at the ports of the Portuguese in Goa and Bombay in western India, on 20 May 1605. He was an Italian Jesuit missionary to Southern India. He used a novel method of adaptation (accommodation) to preach Christianity, adopting many local customs of India which were, in his view, not contrary to Christianity.



Roberto de Nobili, "nicknamed the White Brahman", was "the Jesuit missions to the court of the Mughal emperor Akbar". He took up residence in Madurai in Tamil Nadu in November 1606. He called himself a "teacher of wisdom", and began to dress like a Sannyasi. He mastered Sanskrit, Telugu and Tamil languages and literature, with the help of his teacher, Shivadharm. Max Muller when speaking about De Nobili had quoted "I can only speak of him here as the First European Sanskrit scholar".

He adopted also local Indian customs, such as shaving one's head and keeping only a tiny tuft. He wore a white dhoti and wooden sandals, to don the look of a sanyasin. Another symbol he embraced was the wearing of a three-stringed thread across the chest. He interpreted the three-stringed thread as representing the Holy Trinity, Father, Son and Holy Spirit.

Father Roberto de Nobili died in Mylapore near Chennai in Tamil Nadu on 16 January 1656 at the age of 79.

## ■ House System in the School

The students are divided in seven different houses. Each house has a particular Jesuit saint as its patron. The students are encouraged to know and reflect on the life of great personalities and emulate them. Every Wednesday the houses hold meetings with their leaders. Some points on the general discipline and values are taken up and decisions are made by the students. The house system also aims to inculcate the virtue of sharing among the students. Team spirit and the sense of belonging and support is built in the students.



**Xavier** (Red)



**Loyola** (Green)



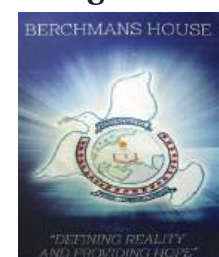
**Gonzaga** (Yellow)



**Stanislaus** (White)



**John De Britto** (Orange)



**Berchmans** (Blue)



**De Nobili** (Violet)

Each House has its House Animators who mentor students

The houses compete with one another in studies, games, track and field events, dramatics and music.

## ■ Jesuit Educational AIMS

Jesuit education is inspired by the Ignatian world-vision of man, drawn from the life and teaching of Jesus Christ who has always been respected and admired by the people of India. Our aim is not simply to “teach” and develop good professionals in society, but St. Xavier’s teaches in order to educate, *to draw out the best that is in every person*. The student is called upon to develop himself/herself as a person, and he/she should know how to live in a community. Plans, programmes, methods, examinations etc. are all developed in accordance with this objective. The person we educate must be able to live in community, in solidarity with other men and women who are his brothers and sisters, specially with those who are in need. We want our students to be *“persons for others”*. Egoism, deceit, craze for possessions, a consumerist-spirit, a spirit of competition which takes advantage of the weaknesses of others: these tendencies have no room in our educational purpose. Sadly, the society in which we live and often the family itself, accept these tendencies, without reflecting on the harm they do to the person, the family and society. To combat these harmful tendencies it is essential that everyone, parents, teachers and students be convinced and united in affirming the values of justice, equality, service, honesty, sincerity, generosity and respect for others.



The school follows a new outstanding curriculum with expert faculty members to unravel the joys of learning. Innovative methods, based on the Integral Pedagogical Paradigm, cater to both the intellectual and affective dimension conducive to overall moral, religious and aesthetic aspects of growth and integrated approach to harmonize all the elements required for the formation of fine human beings. *The School aims at forming young men and women of competence, commitment, compassion and of conscience.*

It aims at the integral personal information of the young. To accomplish this, special efforts are made:

- ◆ To help pupils become mature, spiritually oriented persons of character;
- ◆ To encourage them continually to strive after excellence in every field;
- ◆ To value and judiciously use their freedom;
- ◆ To be clear and firm on principles and courageous in action;
- ◆ To be unselfish in the service of their fellow men and women;
- ◆ To become agents of needed social change in their country.

St. Xavier's School Doranda thus aims at making its contribution towards a radical transformation of present day social conditions, so that the principles of social justice, equality of opportunity, genuine freedom, respect for religious and moral values enshrined in the Constitution of India may prevail and the possibility of giving a fully human existence may be open before all.





## *School Facilities*

### ■ *School Laboratories*

Laboratories for Physics, Chemistry and Biology provide ample scopes for learning science through experimentation.

Keeping pace with technological advancement and the changing educational scenario, the school is equipped with multimedia, lab, smart classes and three computer labs par excellence.



The usage of the fundamentals of information technology and in both educational and cultural programme has helped students to remain in synch with changing trends. The school website is an effective communication highway with internet connection to share information regarding projects, holiday home-work and other school updates. The school campus is equipped with high speed internet connection.



## ■ Science Lab

- ◆ Wearing Lab Coat is essential in the laboratory.
- ◆ Each student is required to come prepared with the topics assigned for lab work.
- ◆ Breakage if any must be reported to the teacher-in charge immediately.
- ◆ Perfect silence is to be maintained all the time in the lab.
- ◆ Before leaving the lab students should keep the work-bench neat and clean; close gas and water taps. Reagent bottles should be kept in their proper places.

## ■ Clubs And Their Activities



Through the Literary and Public Speaking Club and Dramatics Club the students have gained proficiency in Elocution, Debate and Extempore Speeches; creative writing skills have found expression in the School magazine 'Endeavour' and

bulletins like the 'Echo'. Inter-class competitions provide the opportunity for students to showcase their skills in effective communication and compete for the Vipul Vijay Memorial Shield (Elocution), Arun Mangla Shield (Debate) and Bhalla Memorial Shield (Elocution).

In order to equip pupils for public speaking, elocution classes are conducted as part of the regular schedule. Inter-class and Inter-house debates are held periodically. Students are trained for concerts and singing classes are a part of the regular schedule.

The participation of students in the Science Exhibition, Maths & Science Olympiads, NTSE and Cyber Olympiads have sown the seeds for pursuing professional courses, taking students to places of prestige and honour in different professions, all over the world.

School curriculum books are not the only source of information, nor is the class room the only place to acquire it. St. Xavier's encourages interaction between teachers and students. It convinces that the amorphous dynamics of large groups unravel the spirit of leadership, team spirit, sharing, self reliance and a distinct rise in self confidence.

The sixty-three years have been the witness to various inter-class quiz programmes, like the JKVM and Lovina Trophy. The X Quizite, a venture started with the aim of encouraging interested students, has borne fruit with many students becoming more enthusiastic to enter the arena of competition.



## ■ Library

Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our quality of life.



Three well stocked libraries are open to the pupils on all class days. Libraries are also supplied with periodicals and magazines and are veritable treasure houses of reference books and encyclopedias. Each class is given a library period where the students are required to read the books and review them.

The reading of books is conducive to the formation of good mind and it is a source of general knowledge.

- ◆ For the boys of **Prep to Std.V** library books will be available from the class teacher. The student of **Standard VI** and above can ask for a book from the librarian.

- ◆ The students of **Standards XI & XII** can issue books from **Plus Two** library in Senior Secondary.
- ◆ Damage to the book or loss of a book is to be made good by the offender.
- ◆ **All must read a minimum of *twelve* English books and *six* Hindi books in a year. A one page summary of each book read must be shown to the Librarian or else three marks for every book not read will be deducted from *English I* in the final examination.**

### ■ **Music : The Voice of Xavier's (VOX)**

**Melody of the soul:** The TIMS (Talent In Music and Singing) has been the precursor to many music bands of young aspiring musicians. The Audible and Sparsh have been able to express the unexpressed through music.

The school choir and school bands have made many occasions both meaningful and memorable.

The Voice of Xavier's is a talent hunt in the field of Music & Singing to bring out the best in the abilities of the students, to make them more confident and to enhance their personality. The Voice of Xavier's was initiated by Mr. Dennis Dawson a teacher from St. Xavier's and well known musician from Jharkhand. The Competition is an annual event and it has grown from strength to strength since its initiation in 2013.





## ■ Sports

Due attention is paid to physical training (P.T.) and games. One large and open playground affords space for cricket, football, basketball, Volleyball and other games and recreation. A gymnasium offers healthy exercise for the students. Regular P.T. classes and games are conducted as part of the ordinary schedule. Inter-house games are part of the school curriculum.

In the field of sports, the Xaverians have won many a gold, bringing laurels to their school, in the recently held ICSE National Games. Their achievements of such places of pride are the outcome of working on existing talents, team work and intelligent planning.



## ■ Social Responsibility

After having conducted a vigorous survey, the educational project as an *Outreach Programme* was started for five hamlets in the neighbouring locality for those children whose parents were too poor to pay for their ordinary schooling. They were basically the children of rag pickers, rickshaw pullers and daily labourers. The main centre was started in the school premise itself in 2001 whereas the other four centres were established in the villages, for which the instructors were trained at X.I.S.S, Ranchi.

The whole school infrastructure including classrooms, library, computer lab, multimedia facilities, playground etc. is made available to them.



### OUTREACH PROGRAMME SINCE 2001

S.N.	Centers	No. of Instructors	Primary Level		Upper Primary		Total No. of Children	School Timing
			Age Group 6-11 Yrs		Age Group 12-15 Yrs			
			Boys	Girls	Boys	Girls		
1	SXD Doranda	9	14	9	222	217	439	2:00 PM 4:30 PM
2	Madhukam, Ratu	2	29	34	--	--	63	9:00 AM 11:00 AM
3	Naya Toli, Dibadih	2	24	25	--	--	49	3:00 PM 5:00 PM
4	Koynar Toli, Dibadih	2	17	19	--	--	36	3:00 PM 5:00 PM
5	Kathar Cocha, Birsa Chowk	2	14	20	--	--	34	8: 00 AM 10:00 AM
<b>Total</b>		<b>17</b>	<b>84</b>	<b>98</b>	<b>222</b>	<b>217</b>	<b>621</b>	

## ■ Doranda Old Xaverians (D.O.X.)

DOX is a registered trust of the old students of St. Xavier's School Doranda, Ranchi. The 'Doranda Old Xaverians', whose efforts to keep the Xaverian spirit alive is truly commendable. Their motto is –*“to give back to the school what the school had once given them”*. They take up many social projects from time to time.



## DOX EXECUTIVE TEAM 2024-26



**JASMEET KALSI**  
PRESIDENT



**ASHISH BUDHIA**  
EXECUTIVE CHAIRMAN



**JAYESH SINHA**  
SECRETARY



**UTSAV PARASHAR**  
VICE PRESIDENT



**ALOK MINOCHA**  
VICE PRESIDENT



**VIPUL AGRAWAL**  
TREASURER



**RAHUL BHATIA**  
JOINT SECRETARY



**SUVASH KHEMKA**  
JOINT SECRETARY



FOLLOW US



Reach out to us: +91 7481962034  
[info@dorandaoldxaverians.com](mailto:info@dorandaoldxaverians.com)  
[www.dorandaoldxaverians.com](http://www.dorandaoldxaverians.com)

### **ACADEMIC YEAR**

The academic year starts in the first week of April and ends towards the end of March.

### **Office Hours**

The Principal is available only from **Monday to Wednesday** for the **PARENTS OF STUDENTS**  
**From 10.00 a.m. - 11.00 a.m.**

or

by prior appointment at any other time  
and for other **VISITORS** on **Friday** only between  
**10.00 a.m. and 12.00 noon.**

In the Primary Section, the Vice-Principal is available from **9.00 a.m. to 10.00 a.m.** and from **1.30 p.m. to 2.30 p.m.** or by prior arrangement.

### **Primary Teachers**

**1.30 p.m. to 2.30 p.m.** (Wed, Thu, Fri)

**The parents are earnestly requested not to visit the teachers outside the time slot mentioned** so as not to disturb the smooth running of the school.

**The parents are not allowed to meet the teachers during the class periods in the months of February and March.**

### **Contact Info**

**Postal Address: St. Xavier's School, P.O. Doranda**

Xavier Road

P.B. 16, Ranchi – 834 002

**Ph :0651 – 2253777, 2252444**

**Fax :0651 – 2252666**

**Email : info@stxaviersschool.com, principal@stxaviersschool.com**

**School Website : www.stxaviersschool.com**

**THE OFFICE IS CLOSED ON SUNDAYS & HOLIDAYS**



## ■ The Syllabus

The school is affiliated to the Council for the Indian School Certificate Examinations (New Delhi). This Council has statutory recognition of the Government of India as one of the main all-India examining bodies.

- ◆ **The ICSE** – Indian Certificate of Secondary Education- recognized throughout India, is equivalent to the Matric and to be taken at the end of Standard X. The curriculum includes Moral Instruction, Scripture, English, Hindi, Mathematics, Physics, Chemistry, Biology, History and Civics, Geography, Economics, Physical Education, Socially Useful and Productive Work (S.U.P.W.), Community Service, General Knowledge, Drawing and Computer.
- ◆ **The ISC** - The Indian School Certificate Examinations - is equivalent to Intermediate and is taken at the end of Standard XII.

## ■ Highlights of the 10+2 Section: (Arts, Commerce & Science)

- ◆ Co-educational
- ◆ Innovative Teaching Methodology
- ◆ Common Syllabus (NCERT Textbooks)
- ◆ Experienced and Up to date Faculty
- ◆ State of the Art Classroom & Laboratories



- ◆ State of the Art Sports Facilities
- ◆ Latest Computer Lab for students
- ◆ Personal Care and Guidance
- ◆ International Exposures and Educational Excursions
- ◆ Guidance for Competitive Examinations
- ◆ Regular Orientations & Career Counseling Programme

## ■ SYLLABUS : -

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- ◆ Common syllabus (ISC & CBSE) is followed in Classes XI & XII. It means that all Competitive Examinations after class XII are based on the Common Syllabus.

## ■ SCIENCE STREAM

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1. English, Physics, Chemistry, Biology, Mathematics, Artificial Intelligence
2. English, Physics, Chemistry, Biology, Mathematics, Arts
3. English, Physics, Chemistry, Biology, Computer Science, Artificial Intelligence
4. English, Physics, Chemistry, Biology, Computer Science, Arts
5. English, Physics, Chemistry, Biology, Physical Education, Artificial Intelligence
6. English, Physics, Chemistry, Biology, Physical Education, Arts
7. English, Physics, Chemistry, Mathematics, Computer Science, Artificial Intelligence
8. English, Physics, Chemistry, Mathematics, Computer Science, Arts
9. English, Physics, Chemistry, Mathematics, Physical Education, Artificial Intelligence
10. English, Physics, Chemistry, Mathematics, Physical Education, Arts

## ■ COMMERCE STREAM

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1. English, Accounts, Commerce, Economics, Mathematics, Arts
2. English, Accounts, Commerce, Economics, Physical Education, Arts
3. English, Accounts, Commerce, Economics, Mathematics, Artificial Intelligence
4. English, Accounts, Commerce, Economics, Computer Science, Arts
5. English, Accounts, Commerce, Economics, Computer Science, Artificial Intelligence
6. English, Accounts, Commerce, Economics, Physical Education, Artificial Intelligence

## ■ HUMANITIES STREAM

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1. English, Political Science, History, Economics, Mathematics, Artificial Intelligence
2. English, Political Science, History, Economics, Computer Science, Arts

3. English, Political Science, History, Economics, Computer Science, Artificial Intelligence
4. English, Political Science, History, Economics, Physical Education, Artificial Intelligence
5. English, Political Science, History, Psychology, Mathematics, Artificial Intelligence
6. English, Political Science, History, Psychology, Computer Science, Arts
7. English, Political Science, History, Psychology, Computer Science, Artificial Intelligence
8. English, Political Science, History, Psychology, Physical Education, Artificial Intelligence
9. English, Political Science, History, Psychology, Physical Education, Arts
10. English, Political Science, History, Psychology, Mathematics, Arts
11. English, Political Science, History, Economics, Physical Education, Arts
12. English, Political Science, History, Economics, Mathematics, Arts
13. English, Political Science, Geography, Economics, Mathematics, Artificial Intelligence
14. English, Political Science, Geography, Economics, Computer Science, Arts
15. English, Political Science, Geography, Economics, Computer Science, Artificial Intelligence
16. English, Political Science, Geography, Economics, Physical Education, Artificial Intelligence
17. English, Political Science, Geography, Psychology, Mathematics, Artificial Intelligence
18. English, Political Science, Geography, Psychology, Computer Science, Arts
19. English, Political Science, Geography, Psychology, Computer Science, Artificial Intelligence
20. English, Political Science, Geography, Psychology, Physical Education, Artificial Intelligence
21. English, Political Science, Geography, Psychology, Physical Education, Arts
22. English, Political Science, Geography, Psychology, Mathematics, Arts
23. English, Political Science, Geography, Economics, Physical Education, Arts
24. English, Political Science, Geography, Economics, Mathematics, Arts

## ■ Religious and Moral Training

A course of Moral Instruction is given to all. Moral instruction includes the study of the foundation of right conduct, of our relation to **God**, to **society**, to the **environment** and to **oneself**. The school considers this as an essential part of character-training and it would be guilty of flagrantly neglecting its duty. Should the students leave the school without knowing about these, especially in a country where religion is so highly esteemed? The students ought to leave the school ably prepared to work for "God and country". The years one spends in school is also the time in which one acquires solid principles of action as foundation of life.

The School organizes 3 days' retreat "**Life Orientation Programme**" for the Christian students and two days "Wellness Programme" for general students of classes IX and XI to have better understanding of oneself before they go to the next class.



## ■ Social and Physical Training

Intramural games and sports are conducted to give maximum opportunities to every student to develop his/her talents for leadership, sportsmanship and team-spirit.

Principles of trust, co-operation, self-reliance, hard work and honesty are inculcated in great measure through co-curricular activities in the school. Some of the co-curricular activities encouraged at St. Xavier's are : public speaking, dramatics, drawing and painting, music and singing; excursion and educational tours. The house system (in the high school) conducts most of these activities.

- ◆ The games period is compulsory for all and all should take part in it.
- ◆ Students of Stds. VI to XII should have their respective **House Uniform**. This is part of the school uniform.
- ◆ Boys selected for the school – team should be prepared to stay on after the class hours and even come on





holidays for coaching and team practice. They should be ready to represent the school irrespective of place, date and time.

- ◆ For the Sports day, House days, Wednesdays and other functions, students of Std. VI to XII must have full house uniform.

## ■ Computer Education

- ◆ Technological advancement affects every aspect of our society. The technology is changing with rapid speed and now the computers have become an inseparable part of our lives. Since “Education” is an important part of our lives, “computer” is introduced to the students as early as possible.
- ◆ Computer Education in St. Xavier's School, Doranda started in the year 1992 and at present it is at par with the best and latest in the computer industry. Our aim is not only to secure good marks in ICSE/ISC but also to make the students learn and use computers as an effective tool.
- ◆ **Use of Information Technology :** For computer education three well-furnished labs are available for the students with two periods minimum every week.
- ◆ The teachers are encouraged to use computer to make their subject of teaching more interesting and effective. All the classrooms are equipped with **smart class** to make teaching interesting and standard. The school has provided Internet for them. The students are guided and encouraged to have access to different educational sites.
- ◆ **Easy & Visual Approach :** Multimedia projectors are being used to make the subject matter clear and understandable to the students.
- ◆ **Internet & Entertainment :** It is an attempt to combine education with entertainment to make the education more interesting. Internet facility is made available to the students for exposure to the outside world.
- ◆ The school is providing online culture to the students and the guardians. The online facilities will open up many avenue for I.T. to make the students learn and make them well- informed.
- ◆ I.T. exhibitions and I.T. quizzes are organized to help students explore new vistas present in I.T. Industries.

## ■ COMPUTER LABS

- ◆ The basic function of the Computer Lab is **to provide technical,**

**educational and scientific knowledge to students through hands-on practice.** St. Xavier's School Doranda has been a pioneer in the field of Information Technology. Computer application and Computer Science have been subjects in the school since 1995. The school has three Computer labs. The Primary, Secondary and the Senior Secondary all three have got one computer lab each for the students. All the Computer Labs are equipped with latest computers, video-projector and permanent internet connection.

### ■ **COMPUTER LAB IN THE PRIMARY SECTION:**

- ◆ The Computer Lab has 60 computers (20 Laptops and 40 Desktop Computers). The students get individual access to computers and learn the basics of working on computer and coding starting from Std. III. There is well designed furniture in the lab so that the little kids are comfortable to work on these computers.



### ■ **COMPUTER LAB IN THE SECONDARY SECTION:**

- ◆ The Computer Lab has 60 Desktop Computers and a server. The computers are interconnected. The students of class 6-10 use this lab. The students get individual access to computers. The students learn the different programming languages and other I.T. Applications. Each section gets a chance to come to the computer lab for the practical. The Computer Lab also has a Projector which is used by teachers for demonstration and input sessions.

### ■ **COMPUTER LAB IN THE SENIOR SECONDARY SECTION:**

- ◆ The Computer Lab has 90 Desktop Computers and a server. The computers are interconnected through high-speed switches. This lab was inaugurated on 10th February



2022 by Fr. Ajit Kumar Xess SJ (Provincial Superior, Ranchi Jesuits). It is used for the Plus Two students. The students get individual access to computers and they learn the different programming languages and skills. The lab also has a projector which is used for technical demonstrations.

- ◆ Students of St. Xavier's School, Doranda have been doing very good in the field of Information Technology. This is reflected by their wonderful performance in the ICSE and ISC Board Examinations. After the completion of schooling many students opt for Computer Science in their Engineering Courses. Thus, they get a good foundation from SXD in the Information Technology. Students have also been getting international ranks in Cyber Olympiads. Many alumni students are heading various I.T. organizations and start-ups.

### ■ Rules of Computer Lab

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- ◆ Take off your shoes before entering the lab.
- ◆ Don't carry any external CDs/hard disk or pen drives etc. to the lab.
- ◆ Occupy the place allotted to you. You will be responsible for any damage.
- ◆ Always have your program / assignment ready.
- ◆ Take note of all the important information.
- ◆ Don't tamper with or break the software / hardware.
- ◆ Shut down the computer before you leave the room.

### ■ Smart Class

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Each class has a digital smart board and system to facilitate modern, enhanced and effective teaching-learning process. It makes the audio-visual learning easy, clear and interesting. The concepts become clearer for students.

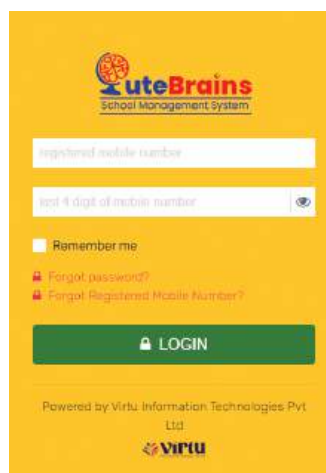
### ■ Online School Management (CuteBrains SXD)

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CuteBrains SXD is a School Management App of St. Xavier's School Doranda. It is a one stop solution for the school automation system. The mobile app of Cutebrains is integrated with its web application. This mobile app aims to provide a portable and handy application for parents,

students and teachers. It provides various functions such as:

1. User Friendly Dashboard
  2. Attendance Management
  3. Time Table Management
  4. Fee Management
  5. Transport Management
  6. Homework/Assignment Management
  7. Exam Management
  8. Report card Management
- And many more.....



### ■ Value Education

The School strongly believes that proper IQ is possible only with proper training in Value Education and Emotional Maturity. The teachers are encouraged to teach values of life while teaching their respective subjects. The school diary carries a particular value for each week. A reflection on each value is shared by the teachers and students during a specified period every week.



### ■ Karate / Yoga

The three aspects of mental, physical and spiritual development are very much part of the school curriculum. It is compulsory for the students of class VI and VII to take any one of these disciplines and attend regularly two periods of classes in a week.



A trained instructor is appointed to take classes for each of these disciplines. Since the instructors are to be paid remuneration for taking classes a sum of 400/- is charged from the students in one installment for the whole year.

These disciplines not only help the students in learning the academic curriculum but also help in creating awareness in them for their mental, physical and spiritual development.

### ■ **Crusveer / C.L.C.**

The catholic boys of Class IV and V are required to join the club of Crusveer or Crusaders and those students of Classes VI to XII Christian Living Community (C.L.C.) The purpose of these clubs is to inculcate Christian values in the students for their character formation. St. Xavier's School, Doranda being a Christian school needs to bring Christian atmosphere of love and acceptance. With this end in view regular meetings are held in the school on Thursdays/ Sundays/holidays and instructions are given to them and from time to time CLC rallies, prayer sessions, retreats and pilgrimages are arranged for them.



### ■ **Uniform**

The students have to come to school in the prescribed school uniform, otherwise they are liable to be sent back home. They should be habitually clean and always neatly dressed.



For Std. K.G. to VII	Light Blue & White Striped Shirt, Deep Grey Mélange Shorts, Deep Grey Mélange Socks, Black Shoes, Tie and Belt.
For Std. VIII to XII (Boys)	Light Blue & White Striped Shirt, Deep Grey Mélange Trousers, Deep Grey Mélange Socks, Black Shoes, Tie and Belt.
For Std. XI & XII (Girls)	Light Blue & T Shirt, Deep Grey Mélange Skirts, Deep Grey Mélange Socks, Black Shoes and Tie.
<b>House Uniform for</b> (K.G. & Prep.)	White Pants, Light Blue & White Striped Shirt, White Shoes and White Socks.
<b>House Uniform for</b> (Std. I to V)	White Short Pants, White Shoes and Socks and T-Shirts for Classes : I - Orange, II - Yellow, III - Green, IV - Red, V - Royal Blue.
<b>House Uniform for</b> (Std. VI to XII)	House T-Shirt, House Trousers, Black Canvas Shoes and Deep Grey Mélange Socks,
<b>House Uniform for</b> (Girls)	House T-Shirt, Black Trouser, Black Canvas Shoes and Deep Grey Mélange Socks.

### Winter Uniform For Classes K.G. to V

- ◆ The students will start wearing Winter Uniform from 1<sup>st</sup> October.
- ◆ Students of KG to V must wear Sweat- Shirt.



### Winter Uniform For Classes VI to XII

- ◆ The students will start wearing Winter Uniform from 1<sup>st</sup> October.
- ◆ Usual school uniform deep ash Mélange blazer with St. Xavier's School Crest (Cardigan, pullover and coat are not permissible).



### Note:

- ◆ The school tie and belt (boys) are compulsory for students from K.G to Std XII and house colour T-Shirt from Std. VI to XII (Boys and Girls).

- ◆ Every **Wednesday** is the House Day. All the students {VI to XII} are expected to come to the school in their respective house uniform on House Day and whenever there is P.T. Class.



## ■ **School Discipline: General Rules**

Discipline is necessary for the smooth and efficient running of the school. Punctuality, neatness, courtesy, generosity, hard work, consideration for others, and cooperative spirit are insisted upon in the school.

Discipline is also necessary to help the students to acquire self discipline, without which a person cannot become upright and grow towards freedom. True freedom is the ability to freely choose what is really true and good, but “it is a long way to freedom.”

A student's mistakes are tolerated to some extent as part of the process of growing up, but repeated misbehavior and action against the spirit of the school is not tolerated even if this causes pain to the parents of the stubborn, uncooperative student.

**Uniform and Diary:** Those who come to school without proper uniform or the School Diary will be sent back home and marked absent.

**Loss of Diary:** if a boy/girl defaces or loses his/her diary, he/she will have to buy a new diary for Rs. 500/-

- ◆ A student should carry his/her **school diary** and his/her **identity card** to school everyday.
- ◆ Pupils are answerable to the school authorities for their moral behavior even outside the school.
- ◆ **Habitual idleness, objectionable moral and indisciplined behavior are each a sufficient reason for dismissal from the school. Every student is urged to contribute to the high moral standard of the school by his / her manners and deportment.**
- ◆ **English Language has to be used in the school premises. Those not willing to abide by this regulation will be asked to leave the school. The number of times students are found talking in Hindi, marks will be deducted from English I.**

- ◆ **The school does not allow the use of Ear Ring, Finger Ring, Kara/ Bangle, Digital Watch, fancy wrist bands, chains and necklaces and any other ornament etc. in the school.**
- ◆ **The school does not allow nail-polish, mehendi, alta and tattoo.**
- ◆ The school does not accept the responsibility for the loss of books, money, clothes and other things.
- ◆ All should arrive in time for the class. Those who are late or who have been absent must obtain an "Admit Ticket" from the Principal / Vice-Principal / Prefect before going to class.
- ◆ In order to obtain an 'Admit Ticket' they must reach school 15 minutes before the general assembly.
- ◆ **Late Coming :** All those who come late to the school should get their diary signed by the prefect/discipline in-charge before they enter the class. If anybody is late by more than 10 minutes, he/she must report to the Vice-Principal. The school gate will be closed after the first bell.
- ◆ The assembly is an integral part of the school activities and all the students, teaching and non-teaching staff should be present for the same. Therefore, it is mandatory for students, teachers and office staff to attend the morning assembly.
- ◆ If a student comes late (walker), **after the 3<sup>rd</sup> day of his/her late coming**, he/she will not be allowed to attend the classes. He/She will be sent back home.
- ◆ Habitual late comers may be sent back home.
- ◆ At the first bell, all must assemble for prayer in the usual place; at the second bell all stand in silence and recite the prayer with devotion. **After the assembly all walk in silence to their respective class rooms accompanied by the class teacher.** Boys should not play any kind of games in the corridors during recess.
- ◆ Cycles must be locked in the cycle stand and may not be used in the compound or in the verandah.
- ◆ **Leave to go Home Early :** Students will not be given permission to go



home till the school gets over, unless the parents personally come to take them.

- ◆ Nobody will be allowed to go home during class hours except in case of necessity, after obtaining a “Gate Pass” from the Principal / Vice-Principal / Prefect.
- ◆ Students should get their Report Cards signed by the guardians within two days of the receipt of the Report Cards.
- ◆ The name, class and section of the student should be clearly marked on all belongings of the students.
- ◆ **The school authorities reserve to themselves the right to dismiss anybody at anytime when for good reasons, concerning which the Principal/Vice-principal is the sole judge, if they consider the presence of the student prejudicial to the standard of the school. Parents, when they apply for their ward's admission to St. Xavier's Doranda, Ranchi are understood to accept the Principal's judgement in such matters, as final.**
- ◆ The school reserves the right to dismiss a student whose diligence or progress in studies is habitually and repeatedly unsatisfactory.
- ◆ No shouting or whistling is allowed in the school building. Students should not run in the corridors.
- ◆ All should take pride in keeping the whole school compound clean. Waste papers should be thrown in the baskets or bins.
- ◆ Care must be taken of all school property and no student should scratch or spoil the desks or chairs or damage any school furniture, write or draw anything on the walls or in any way damage things belonging to others. Damage done should be reported at once to the class teacher or to the Principal / Vice-Principal/Prefect. Any damage done will be made good by the one who did it if judged serious by the school authorities, the student may be dismissed.
- ◆ The Class Teachers must train the students of his/her class to develop the sense of taking care and owning up the things of the class.
- ◆ Collection of money for any purpose is not permitted in the school without the written permission of the Principal /Vice-Principal.

- ◆ Parents /Guardians are welcome to meet the faculty to discuss the progress of their wards every now and then except in February and March.
- ◆ Silence is to be maintained during the instructional hours to help one another to learn better.
- ◆ While class is going on and something is not understood, the student wishing to put a question should raise his /her right hand and wait till the teacher gives the sign to speak.
- ◆ The students have to sit in their assigned places in the class.
- ◆ During games and breaks nobody is allowed to stay inside the classrooms. The classrooms should be closed and locked. Teachers are expected to accompany the students during lunch break.
- ◆ **Students are strictly forbidden to bring any electronic gadget (Mobile, CD, pen-drive, hard disk, camera etc). Once they are found with any, they will be seized and will be returned when the student completes and leaves the School. Parents must not give any justification for the faults. If parents/guardians force to return any of the above thing, Transfer Certificate and the particular ceased thing will be given.**
- ◆ **Students are strictly advised against posting, sharing forwarding and following anything on social platforms that is intended to malign the image of any other student, teacher, management or the school itself. In any such event, legal action under “Section 66” of the IT ACT 2000 will be taken by the school. In order to avoid legal action, the parents will have to withdraw their ward from the school.**
- ◆ In the case of any urgency, the school mobile or phone will be made available for the use with a request.
- ◆ Students are not allowed to bring fancy pen and toys to the school.

#### ■ **GUIDELINE FOR TIFFIN & CANTEEN**

- ◆ We encourage you to bring your own tiffin box from home, however the students of class III and above are supposed to bring only up to Rs. 50/- in case they wish to buy edibles from the school canteen.

- ◆ Parents of the junior section are requested to send two lunch boxes (one for the short break and the other for the long lunch break). Kindly give healthy food prioritizing vegetarian meals to your ward. Tiffin box must carry sufficient edibles for the students.

## ■ WITHDRAWAL

- ◆ Any intended withdrawal of a student from the school must be communicated to the Principal in writing at least one calendar month (30 days) in advance; otherwise one month's fee will be charged. Those who withdraw from the school in **April** or **May** must **pay fee up to June** inclusive.
- ◆ The school reserves the right to ask the parents to withdraw their child if his/her progress in studies is unsatisfactory; **conduct is harmful to other students**; fee is not paid on time or if there are other reasons which, in the opinion of the school authorities, render his/her continuation in the school undesirable. Honesty, cleanliness of person and dress, good manners and loyalty are expected of each student and anyone not conforming to the school's ideals in these matters may be asked to leave. Immorality, grave insubordination, contempt of authority or wilful damage to property are always reasons for dismissal.
- ◆ When Transfer Certificate is taken, parents should take the Progress Report Card along with it immediately.

## ■ Re-Opening Day and Leave of Absence :

- ◆ All are expected to attend classes on the re-opening day after each of the vacations, more so, on the first day of the new academic year. Those absent because of sickness must inform the school before or on reopening day and present a medical certificate before they are admitted to class.
- ◆ Absence without prior sanctioned leave for **five and more than five days** immediately after a vacation renders the student liable for dismissal.
- ◆ Leave for extending holidays, attending marriage, etc., is not granted without prior written application from a parent/guardian and it

must be sanctioned by the Principal or Vice-Principal. Those sick for **more than three days** must submit a medical certificate on the day of reporting back to the school.

- ◆ A student who is absent without prior leave for **five and more than five days** immediately after vacations will have his name removed from the roll. Once the name is struck off re-admission may be the only alternative. A student who wants to take leave must bring a written application from his parents and get it approved by the Principal /Vice-Principal in advance.
- ◆ Any leave for wedding will be sanctioned only with the proof of the invitation card for the Marriage 7 days in advance or even before.
- ◆ After fifteen days (15 days) of absence in different dates, a student will not be eligible for promotion to the next class.
- ◆ **Long Absence** : Repeated absence without leave or unexplained absence for **five and more than five consecutive days**, renders a student liable to have his/her name struck off the rolls. Re-admission, if granted, will be done on payment of Re-admission fee of **Rs. 15,000=00**
- ◆ If a student is late or has been absent for an unforeseen reason, the guardian is requested to fill in the reason for this on the page provided for it in this diary along with an application or else the student will not be allowed to enter the class.
- ◆ Absence because of illness emergency or accidents has to be reported to the school on the same day or latest by the next day.
- ◆ **Sickness** : A student returning to school after an infectious or contagious disease should produce a fitness certificate from a doctor permitting him/her to attend the class.
- ◆ In case of a long absence for three and more than three consecutive days without any prior permission, a student shall send a written application to the school.
- ◆ If circumstances force you to withdraw your child from the class before the scheduled time, then persons other than own parents (i.e. uncle, cousin, peon, driver) should carry an authorization letter from the parents; otherwise your child will not be allowed to leave the class.

- ◆ In case a student is absent for **three or more than three consecutive days** without any prior permission or information parents should meet the Principal/Vice Principal; else permission to attend class will not be granted.

## ■ Bus Service

- ◆ The school buses follow a fixed route and stop only at the established centers, where the students of the neighborhood should gather. The bus may not deviate from that route.
- ◆ The bus service is given for the whole year. It cannot be withdrawn at any time in the Academic Year. If it is withdrawn in the middle of the year full bus fee will be charged.



## ■ GPS Bus Tracking System & CCTV Camera

All buses are equipped with GPS Tracking System to govern speed and to ensure security. CCTV Cameras are installed for the same. Parents can locate the position of the buses through our school app Cutebrains SXD.

## ■ In the Bus

- ◆ The students who have subscribed to the school bus must carry their bus pass everyday. Without a bus pass, a student will not be permitted to use the bus.
- ◆ Students should enter and leave their buses in single line without pushing anyone. They must respect everybody as they respect themselves.
- ◆ As a safety measure nobody should put his/her hand out through the protecting bars of the windows, not even to salute someone.
- ◆ Singing or shouting in the bus is strictly forbidden. Bus pass will be seized in case of any indiscipline behaviour found in the bus. Any one doing so, will be asked to leave the bus service with immediate effect.
- ◆ Students should wait at their respective stoppage for the bus. While

waiting, they should be mindful of good manners and exemplary behaviour. Playing at these centers is not allowed.

- ◆ Speaking in English in the bus is obligatory for all. Eating in the bus is not allowed. The students should keep the buses clean.

### ■ **During Co-Curricular Activities**

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- ◆ These activities form part of the educational system and have to be attended by all.
- ◆ Students have to bring their own material or craft according to the instruction given by the teacher.
- ◆ Exemption from drill and games is to be asked for through a letter by the parents of the students with the signature of the parents or guardian.

### ■ **Rules and Hints About Study**

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- ◆ A fixed time for study should be set aside daily at home, from Std. VI onwards a minimum of 3 hours. Students must make a doable personal time-table for their study at home.
- ◆ Parents should create a conducive atmosphere at home and strictly control the watching of television, unnecessary use of mobiles and playing computer games etc.
- ◆ Home tasks must be done in the exercise book set aside for the purpose.
- ◆ As a general rule two exercise-books are needed for home-work in English and Hindi. For the other subjects only one exercise book is needed for class-work. In the upper classes a special exercise book in which notes are recorded may be kept.
- ◆ Try to revise daily what has been taught in class; learn promptly any new word you have seen in the course of the language class.
- ◆ Memory lessons are better learnt in the evening before retiring and repeated the next morning when the mind is still fresh.
- ◆ All books should be kept neat and clean. It is conducive to neatness to have all books covered with a wrapper of strong brown paper.
- ◆ The class teacher has the right to hand over any soiled book or exercise book to the Principal/Vice-Principal who will either discard it or fine the student.

- ◆ Students should write everyday one page each in English and in Hindi to improve their handwriting and get it signed by their parents.

## 1) Awards and Certificates: Initiatives for Inspiration

Our school believes in the spirit of 'MAGIS' (Latin term meaning more or greater). We are guided by the light of hope that excellence comes when guided by determination and commitment. Therefore, it is a good practice to instill among our students this spirit of diligence. We want to teach them the meaning of *sincere labour* in their pursuit to achieve genuine successes of human life. Every year, the school, after a thorough consultation and analyses, recognizes students for their steadfast efforts in various fields of life in school. We present them with certain awards as a mark of appreciation and encouragement.

Following is the list of awards and certificates which are given every year to the meritorious students of classes X and XII. Some of these awards have been instituted after the name of important people as a symbol of inspiration:

### A.

1. **Fr. Victor Tucker, SJ Memorial Award for Highest Aggregate in Science of Class X:** Fr. Victor Tucker, SJ, the founding Principal of the school is an icon for our school. His perpetual desire to ensure good education is always remembered. As the pioneer for the school, the school has instituted this award to encourage students for the spirit of enquiry in science.
2. **Mihir Raj Memorial Award for Highest Aggregate in Class X:** Lt. Mihir Raj, an alumnus of the school, was very well known for his industrious demeanour. He loved working very hard to draw the best out of himself. He passed away in his teen but even in his last days, he displayed love for his regular works as a good student. The school, along with his family, would like to train students to walk on his footsteps to get discipline in life for better visions in life.
3. **1970 Batch Memorial Award for Best Student of Class X:** The batch members of 1970 have always felt a very close relationship with their alma mater. They would like to preserve their love for the school by instituting this award. They believe that the school has made them good people in the world. Hence, this award is to inspire students

to keep the flag of the school aloft and to keep striving for greater glories.

**4. The school also has the following awards/Certificates in various fields (X and XII):**

- (i) Award for the best captain.
- (ii) Award for scoring highest marks in **Humanities Science and Commerce.**
- (iii) Certificates for Maximum Number of attendance.
- (iv) Late Mr. Ohma Tagrus Minz Award (Cash Prize) to a promising tribal student with adverse circumstances. (Class X)
- (v) Late Mrs. Arundhati Ray Memorial Award for Public speaking in English (Class X)
- (vi) Savitri Deveji Memorial Award for highest aggregate in Hindi in Class X.
- (vii) Mrs. Flora Anthony Memorial award for highest aggregate in English in Class X

**5. The school gives away certificates for the following areas (X and XII):**

- (i) Skills in Lab Practical Works.
- (ii) Consistent Improvement.
- (ii) Music/Singing/Dancing.
- (iv) Leadership.
- (v) Compassion

**B.**

- 1. Mother Teresa Memorial Award for the Most Compassionate Student of Class - XII :** Besides academic excellence, the school constantly guides students to become good citizens of high moral standard. A compassionate and kind person is always the heart of any good society. We have this award to recognize among the students the value of Compassion.
- 2. Lt. Colonel Sankalp Shukla Memorial Awards for the Best Sportsperson and the Best Student of the year of Class - XII :** As a proud alumnus of our school, Lt. Colonel Sankalp Shukla died on



5th December 2014 accomplishing very responsibly the duties for his nation. Till his last breath he braved the bullets of the militants at Uri, Jammu & Kashmir. Later, the nation awarded him with Shourya Chakra for his sacrifice. The parents of Lt. Colonel wanted to instil among our students the same spirit of devotion and selflessness. Hence, we have these two awards to encourage our students.

3. **Dr. Choubey's Merit Certificate for Scoring Highest Marks in English of Class - XII :** Dr. Choubey was well known for his prowess in English language and literature. He commanded respect for the same as a well-known professor in Ranchi University. Besides, he came as a source of big inspiration among our students by helping them in their love for the language and its mammoth literature. The school, along with the family of Lt. Dr. Choubey, gives away this unique award to create vibes among the students for one of the most dynamic languages for the future.
4. **Mr. Hira Prasad Shield for the Most Committed Student of Class - XII :** Lt. Hira Prasad was an able and dedicated coordinator in our Plus Two Section. As an administrator, he was known for his discipline and diligence. The school remembers him for his never ending commitment for his duty. Hence, the school has this award to inspire students for higher degrees of commitment and excellence.
5. **Shri K.V. Ramakrishna Shastri Shield and Trophy for Scoring Highest Marks in Biology (Class - XII - Sponsored by Mrs. PBV Lakshmi) :** He was a great academician who worked for the evolution of education among the youth of the country. As an educationist, he worked tirelessly to upgrade the understanding of availing good education to all.

## **II) Scholarships**

Besides, awards and certificates, we also have scholarships to encourage students in their endeavours. Following is the list of those scholarships:

- ◆ **Mr. Hira Prasad Memorial Award, Certificate and Scholarship :**  
Mr. Hira Prasad was the first coordinator of our Plus Two Section. Besides being a great teacher, he was also a great human being. His immense knowledge and his teaching has translated into the making

of innumerable entrepreneurs, scholars, doctors, engineers and good human beings. He has been the guiding light of thousands of the students. He was modesty personified and a pillar of discipline and sincerity. He was one of the finest teachers we ever had. What is worth emulating is his dedication to work and the sincerity in whatever he took upon.

**A. Mr. Hira Prasad Memorial Award, Certificate and Scholarship are sponsored by Mr. Satya Ranjan Prasad & Mrs. Leena Prasad – Son and daughter-in-law of late Mr. Hira Prasad :-**

1. Mr. Hira Prasad Memorial Award (Rs. 2500) & Certificate for the Toppers in ICSE and ISC Examinations (Classes - X and XII).

**B. Mr. Hira Prasad Memorial Scholarship for the Toppers in Class IX – going to X.**

1. **First Rank Holder :-** Rs. 1000 per month for the entire academic year
2. **Second Rank Holder :-** Rs. 750 per month for the entire academic year

**C. Mr. Hira Prasad Memorial Scholarship for the Toppers in Class X – joining SXD in XI.**

1. **First Rank Holder :-** Rs. 1000 per month for the entire academic year.
2. **Second Rank Holder :-** Rs. 750 per month for the entire academic year.

**III) Doranda Old Xaverians (DOX) Scholarship Project**

- ◆ The association of Doranda Old Xaverians (DOX) is a proud alumni association of our school. For many years now, they have been working hand in hand with the school to help understand the meaning of good and true education. With their selfless works and through various projects, they have always come forward to keep the *Xaverian Spirit* alive. This scholarship is a token of what they are to us to our society:

**Types of Scholarship: -**

- ◆ Scholarship to assist 2 students coming from poor economic background.

- ◆ Scholarship to 5 students per year for Enhancing Academic Excellence.
- ◆ These Scholarships are offered by DOX. Mr. Navjeet Kalsi will be the head of the Scholarship Committee (S.C.).

### **Objectives of the Scholarship:**

- ◆ To assist students from poor economic background.
- ◆ To inculcate the spirit of excellence and MAGIS among students who perform academically in the range of **60 to 70 %**.

### **The Nature of Scholarships:**

- ◆ **Category 1:** - Scholarship to 2 students coming from poor economic background admitted at Prep till they complete class X. It includes School fee, bus fee, expenditure on books and stationery and school uniform.
- ◆ **Category 2:** - Scholarship to 5 students selected on merit from class VII till they complete class X. It includes school fee, bus fee, expenditure on books and stationery and school uniform.

### **Selection Criteria :**

- ◆ Scholarship to economically poor students will have the selection criteria: -
- ◆ The Scholarship Committee will invite applications for this scholarship from the students.
- ◆ The school will provide them a pro forma for the same.
- ◆ The scholarship committee will verify all the necessary testimonials and documents regarding the eligibility of the applicants.
- ◆ Based on the above mentioned criteria, the committee will select 2 worthy students for the scholarship.
- ◆ The Scholarship for 'Enhancing Academic Excellence' shall be based on the following procedure :
  - Those students who have scored in class 6 in the range of **60 – 70 %** will be eligible for this scholarship.

- The above mentioned students will have to appear for a scholarship test held in the school on a prescribed day.
- Based on the test conducted 5 best students among them will be initially selected and forwarded to the S.C. for its final approval.

### **The Test will be designed to examine the following abilities**

- ◆ The ability to comprehend.
- ◆ The ability to explain basic concepts.
- ◆ The ability to imagine and express.
- ◆ The ability to apply the learned concepts.
- ◆ The ability to logically deduce and think through.

### **■ Conclusion**

While trying to observe school regulations, our students are asked to cultivate a spirit of willing collaboration rather than a spirit of mere submission. In this way they will learn to act out of conviction and not out of fear of punishment.

### ***Admission Policy***

- ◆ New admission will be made subject to vacancies. No correspondence will be entertained regarding admissions.
- ◆ Parents or guardians are given to understand that they cannot dictate to the management and that the Management has the right to say on what condition it will admit or retain pupils in the school.
- ◆ New pupils are at the beginning of the first term on payment, in advance of the admission fee and school fees for the first month. The amount thus collected will not be refunded even if the people, for any reason, should leave the school immediately after admission.
- ◆ A candidate who joins fresh or from a private school, has to produce an official birth certificate and Transfer Certificate in support of the date of birth entered in the Admission Form.

## Promotion Policy

### ■ General Policy

- ◆ **Unfair Means :** A boy/girl who uses/posses unfair means, and/or receives or gives assistance in any form during tests or examinations or alters marks in the report card or in the answer sheet, will be given a zero in the subject. If it is done the same in the terminal examination, all the subjects written before and after will be cancelled and given zero in them.
- ◆ A student who is caught using **UNFAIR MEANS** will get zero in all the subjects written before and after. The use of Unfair Means leads the student to disqualify for the promotion to the next class.
- ◆ **Use of unfair means in any terminal examination disqualifies a student for the promotion to the next class.**
- ◆ **K.G. - Prep :** Children are evaluated throughout the year for all two terms at par with the other classes I to V. Each subject is tested for 100 marks, be it oral or written.
- ◆ **Junior Section (Std. I to V) :** Eligibility for promotion is 33% minimum in each paper. If a student fails in any two subjects, he will not be considered for promotion.
- ◆ A student who fails in English will be detained.
- ◆ The Principal promotes a student in consultation with the staff. His decision is final.
- ◆ A student who misses an examination may not appear at a later date. If the absence is justified the fact will be taken into account at the end of the school year. Parents are therefore, requested not to send their children for an examination when they are seriously ill or are recovering from a serious illness.
- ◆ Unit Test (U.T.) is conducted for 20 marks in a term. If a student fails to write U.T. of any subject, U.T. will not be conducted separately.
- ◆ Minimum attendance required for promotion: **Class K.G. - V 85% / Class VI –XII 90%**
- ◆ Evaluated answer papers of Unit Test and Mid Terminal Examinations

are shown to the parents. But answer papers of the Final Examinations will not be shown to the guardians or to the private tutors.

- ◆ Those who fail in any subject will not be ranked.
- ◆ **A student who fails twice in the same standard will be asked to leave the school.**
- ◆ The names of those who are not promoted are struck off the roll unless the parents make a written request to the contrary within 3 days after publication of results.
- ◆ Pass marks in each subject for classes K.G. to X is 33%.
- ◆ Pass marks in each subject for classes XI and XII is 35%.

## ■ Std VI & VII

**Ranking : A student is given a rank according to the following criteria:**

- ◆ If he gets 40% marks in all subjects.
- ◆ 80 marks in two terms taken together.
- ◆ 160 marks (for two - paper subjects) in all the two terms taken together.

### Average

- ◆ If a boy is absent for the whole term, No Average /No Rank will be given.
- ◆ In a year if a boy is absent (due to valid reasons which have been approved by the Principal) for Unit Test in not more than two subjects, average will be given.

### Promotion /Detention

- ◆ A boy fails in the Mid-term and is absent for the Final Examination – he should be detained.
- ◆ A boy passes in the Mid-term and is absent for the Final Examination, will be promoted provided the promotion criteria is fulfilled.
- ◆ **Following are the Subjects :** English, Hindi, Maths, General Science, History, Geography, Computer, Regional Language/Sanskrit, Moral Science/Catechism and General Knowledge/Drawing.
- ◆ **It is mandatory to score pass marks in ENGLISH for promotion.**
- ◆ **A boy is detained if he fails in two out of the following subjects:** English, Hindi, Mathematics, General Science and History – Geography, Computer.

## ■ Std VIII & IX

**Ranking : A student is given a rank according to the following criteria:**

- ◆ If he gets 33% marks in all the subjects.
- ◆ 99 marks in Three Terms taken together.
- ◆ 198 marks (for three – paper subjects) in Three Terms taken together.
- ◆ 198 marks (Phy., Chem., Bio.) in all Three Terms taken together.

### **Average**

- ◆ If a boy is absent for the whole term, No Average / No Rank will be given.
- ◆ In a year if a boy is absent (due to valid reasons which have been approved by the Principal) for Unit test in not more than two subjects, average will be given.

### **Promotion /Detention**

- ◆ A boy fails in the Mid-term and is absent for the Final Examination, will be detained.
- ◆ A boy passes in the Mid-term and is absent for the final examination, due to the valid reasons which have been approved by the Principal, he will be promoted provided the promotion criteria is fulfilled.
- ◆ **Following are the Subjects :** English, Hindi, Mathematics, Science (Phy., Chem., Bio.), History- Geography, Computer, Moral Science/ Catechism.
- ◆ **It is mandatory to score pass marks in ENGLISH for promotion.**
- ◆ **A boy is detained if he fails in two or more of the following subjects:** English, Hindi, Mathematics, Science, History-Geography, Computer.
- ◆ A Student who fails in S.U.P.W. will be detained. (applicable to student of class IX).
- ◆ The promotion criteria prescribed by the Indian School Certificate Examinations, New Delhi will be strictly followed for the students of class IX.

## ■ Std XI

**Ranking : A student is given a rank according to the following criteria:**

- ◆ If a student gets 40% marks in all the subjects.
- ◆ 120 marks three terms taken together in every subject.

### ■ Promotion/Detention

- ◆ A student fails in the **Mid Term Examination** and is absent for the **Final Examination** will be detained.
- ◆ A student passes in the Mid Term Examination and is absent for Final Examination due to some valid reasons approved by the Principal, will be promoted, provided the promotion criteria are fulfilled.
- ◆ **It is mandatory to score pass marks in ENGLISH for promotion.**
- ◆ A student is detained if he/she fails in two or more subjects.

### General instructions for Fees

#### Junior, Senior & Senior Secondary Section

- ◆ Online payment facility through **CuteBrains App** is provided to the parents to pay the School Fees. User's ID and Password will be given to them in their Registered Mobile Number.
- ◆ School fees are payable bi-monthly/half yearly starting from April under the following directions :-

Months/Fee	Last Date of Payment without fine	With Fine	Total
<b>Annual Fee</b>	30 <sup>th</sup> July	Rs. 500/-	Rs. 500/-
<b>April</b>	20 <sup>th</sup> May	Rs. 250/-	Rs. 250/-
<b>May</b>	20 <sup>th</sup> May	Rs. 250/-	Rs. 250/-
<b>June</b>	20 <sup>th</sup> July	Rs. 250/-	Rs. 250/-
<b>July</b>	20 <sup>th</sup> July	Rs. 250/-	Rs. 250/-
<b>August</b>	20 <sup>th</sup> September	Rs. 250/-	Rs. 250/-
<b>September</b>	20 <sup>th</sup> September	Rs. 250/-	Rs. 250/-
<b>October</b>	20 <sup>th</sup> November	Rs. 250/-	Rs. 250/-
<b>November</b>	20 <sup>th</sup> November	Rs. 250/-	Rs. 250/-
<b>December</b>	20 <sup>th</sup> January	Rs. 250/-	Rs. 250/-



<b>January</b>	20 <sup>th</sup> January	Rs. 250/-	Rs. 250/-
<b>February</b>	20 <sup>th</sup> February	Rs. 250/-	Rs. 250/-
<b>March</b>	20 <sup>th</sup> February	Rs. 250/-	Rs. 250/-

- ◆ **Annual Fees (One time in a Year)** to be paid by **30<sup>th</sup> July**, without fine. After this date late fine will be charged **Rs. 500**.
- ◆ After the last date Rs. 250/- per month will be charged as fine.
- ◆ School Fee and Bus Fee are collected at the school Fee-Counter/online from the **1<sup>st</sup> to 25<sup>th</sup>** every month by cheque and card. Fees are collected with late fine from **26<sup>th</sup> to 30<sup>th</sup>** every month, after this date there will be no fee collection.
- ◆ While paying the fees the **Name** of the student, **Class, Section, Roll number, Admission Number** and **Year of the admission** are compulsorily to be written on the counter foil.
- ◆ The parents/Guardians are requested to check their bank account before issuing the cheque. If the cheque bounces a penalty of **Rs. 300/-** or more will be charged from the parents.
- ◆ The cheque should be issued in favour of **ST. XAVIER'S SCHOOL, DORANDA**. The **NAME** of the student, **CLASS, SECTION, ADMISSION NUMBER AND YEAR, ROLL NUMBER** etc. should be written at the back of the cheque.
- ◆ No cheque payment is accepted in the months of **February** and **March**.
- ◆ Kindly clear all fee dues Term-wise before the students write their examination. Admit Card for the examination will be issued only after the dues are cleared.
- ◆ Parents/Guardians are requested to follow the above-mentioned instructions strictly.

## ■ **Transport**

- ◆ **Bus fee is payable bi-monthly starting from April.**
- ◆ Kindly fill in all the entries before making the payment.
- ◆ While paying the fees it is compulsory to write on the counter foil, the **Name of the Student, Class, Section, Roll Number, Admission**

### **Number and Year of the Admission.**

- ◆ The cheque payment will be accepted at the school fee counter. The **Name Of Student, Class, Admission Number, Year of Admission and Contact Number of parents are to be written clearly behind the cheque. If your cheque bounces, Rs. 300/- penalty will be charged from the parents.**
- ◆ Kindly clear all fee dues Term-wise before the students write their examinations. Admit card for the examination will be issued only after the dues are cleared.
- ◆ For the new academic year students have to pay bus fee for **eleven months only.**
- ◆ Charges for CCTV, GPS, Bill Book and Bus Pass etc. Rs. 600/- (one time in a year) is charged.
- ◆ Rs. 100 will be charged for issuing a new bus pass for any reason.
- ◆ **Note :-** The fee should be paid **before 20<sup>th</sup> of every month.** After this date late fine will be charged **Rs. 200/-.**

### **Contact with Parents and Guardians**

A close co-operation between the parents and the school authorities is absolutely essential for the proper development of their students. To keep the parents and guardians in touch with the school, **messages** in the mobiles are sent through '**School ERP**', '**School Website**' and if necessary a bulletin called '**Contact**' will be sent to them. The School has an



**'ERP System'** to update day to day happenings and keep in touch with stakeholders. The parents and guardians will always be welcomed in the school during the time fixed. Parents are requested to sign the report card of their wards and take an active interest in the activities and functions of the school. Parents are requested not to visit a class or interview any teacher or contact or conduct anything without the permission of the Principal/Vice-Principal.

## ■ Some Recommendations to Parents

- ◆ **Parents should not allow their children to bring valuable articles to school such as costly fountain pens, costly books, watches etc. The students are not permitted to bring crackers, colours, transistors/cell phones electronic gadgets, scooters, motorcycles, toy etc, to school. Bursting of crackers and playing with colours are liable to lead to expulsion from the school.**
- ◆ Parents are requested to remain regularly in touch with the day to day scholastic and other activities of the child and also keep in contact with the school.
- ◆ As a general principle, parents should not give their children whatever they want, but what they need. **When coming to school they should not be given more than Rs. 50/-.**
- ◆ Tiffin Box must carry sufficient edibles for the student.
- ◆ In all official correspondence with the school the **Full Name, Admission Number and Year, Class, Roll Number and Section of the child should be stated yearly.**
- ◆ If a student takes T.C., the Parents should take the Report Card also along with it.
- ◆ Check the uniform and punctuality of your ward in the morning.
- ◆ Boys should have proper hair cut. It should be decent and small.
- ◆ Students should trim their nails properly. Long nails are not permitted in the school.
- ◆ Kindly ensure that your child packs his/her school diary/book/ note books/pen/pencil box as per the time-table for school every day to avoid being overloaded.
- ◆ Parents must give significant time and attention towards the progress and daily work of the children and help them daily in their studies.
- ◆ See that he/she does his/her homework. Check the teacher's or Principal/Vice-Principal's remarks on his behavior, his class work/ homework written in the diary regularly.
- ◆ Parents are requested to check the school diary daily and take a note of and also sign for the remarks made in diary.

- ◆ Encourage your ward to take a balanced interest in studies, co-curricular activities and sports.
- ◆ Parents should make it a point to attend the Parents-Teacher's-Meeting (P.T.M.) on the given date. The school administration will take a serious view of parents regularly absenting themselves from such meeting.
- ◆ **Private Tuition** by our teachers for our students should not be taken up except with the written approval of the Principal /Vice-Principal, because it can become a racket and do more harm than good.
- ◆ Remedial classes are arranged in the school whenever they are necessary.
- ◆ Private tuitions are strongly discouraged. It is important that a child develops the habit of working and studying on his/her own under the guidance of parents.
- ◆ Parents should bring along with them "*Parents' ID*" whenever they come to the school.
- ◆ Respect for person, property and environment should be inculcated in children.

### ■ Parents - Involvement

The parents of St. Xavier's School, Doranda, Ranchi have entrusted the School with the responsibility of bringing to maturity, the seed of manhood/womanhood that has been so carefully sown at home. They, however, should cooperate with the school by their total involvement, which calls for a real understanding of the school's philosophy.

Parents should be living examples of the values taught to and expected of their wards. They should inform the Principal/Vice Principal and the teachers concerned of any family problems or other pertinent facts



that are necessary for a proper understanding and guidance of their wards. They should participate in the growth and development of St. Xavier's School, Doranda, Ranchi.

### **To attain total harmony between home and school**

- ◆ Fr. Principal sends information through 'Contacts', '*School ERP*' and '*School Website*' to parents about the activities, achievements, growth and development of the school.
- ◆ Progress Cards are given at the end of each Assessment / Terminal Examination. Parent-Teachers-Meetings are organized when needed.
- ◆ Parents are encouraged to meet the teachers, by appointment, to discuss the progress of their wards.
- ◆ **Parents harassing a St. Xavier's Doranda, Ranchi teacher (in or outside the School) for favours for their wards may be asked to withdraw their wards from the School.**
- ◆ The School can do very little for students whose parents give a bad example or teach something contradictory to what is taught in school.
- ◆ The practice of claim surrender in continued in school.



## **Prayer for our country**

Where the mind is without fear and the head is held high.

**Ref.:** Into that heaven of freedom, my father, let my country awake!

Where knowledge is free.

Where the world has not been broken up,  
Into fragments by narrow domestic walls.

Where words come out from the depth of truth.

Where tireless striving stretches its arms towards perfection.

Where the clear stream of reason, has not lost way into the  
dreary desert sand of dead habit.

Where the mind is led forward by Thee into ever widening  
thought and action.



## **Prayer before class**

Our Father in Heaven,  
Holy be your name,  
Your kingdom come,  
Your will be done,

On earth as it is in Heaven.

Give us today our daily bread,  
Forgive us our sins,

As we forgive those, who sin against us.

Do not bring us to the test,  
But deliver us from evil. Amen.

### **Prayer after class**

We give thee thanks, Almighty God,  
For all the benefits,  
Which we have received,  
From your bounty. Amen.

### **Prayer for wisdom**

Master of our minds and hearts,  
Shine on us the light of wisdom.

Pour out on us the spirit of understanding, truth and peace.  
Help us to strive with all our hearts to know what is pleasing to you,  
and give us the strength  
and courage to do what is right and good.



### **For blessing on work**

God our creator and father, guide the labour of our minds  
and hands to control the power of nature,  
so as to fulfil the work of creation.

Bless us in the work, which you give us to enhance human dignity,  
to bring us growth in life, and to draw us closer to each other  
in service of our brothers and sisters.

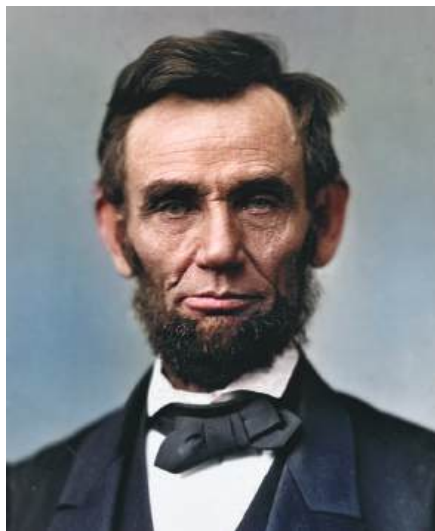
## **Prayer of Educators**

**(Parents and Teachers)**

O Lord give us the wisdom  
To deal with our children as you would,  
To see in each of them your holy image,  
To develop in them a genuine love for all people, not only a selected few,  
To nurture in them a divine desire to 'put in' and not simply to 'take out'  
To teach them to be 'go –givers' rather than 'go –getters;  
O God, in training these dear ones whom you have entrusted  
To our charge, help us to encourage rather than discourage them,  
To discipline with kindness, not softness,  
To guide them intelligently, not blindly,  
To coach, not scold; to nudge, not nag.  
Dear Lord, above all help us to use common sense  
in regard to their future,  
To let them go gladly when the time comes,  
To let them lead their own lives while following them with love,  
To pray always that they will be close to you,  
For the endless years of eternity.







### **A Letter from a Parent to a Teacher**

**(This letter was written by the legendary American President,  
Abraham Lincoln to the teacher of his son)**

In the school, teach him  
It is far more honorable to fail than to cheat.  
Teach him to have faith in his own ideas,  
Even if everyone tells him they are wrong...  
Teach him to be gentle with gentle people,  
And tough with the tough.

Teach him to listen to all men but also to filter  
All he hears on a screen of truth.

Teach him how to laugh when he is sad.  
Teach him there is no shame in tears.

Teach him to scoff at cynics and to beware of too much sweetness.  
Teach him to close his ears to a howling mob and to stand and fight.

Teach him always to have sublime faith in himself.

Because then he will always have sublime faith in human kind.

This is a big order but see what you can do.

He is such a fine fellow, my son !

## **For the spirit to serve**

Lord and ruler of all human beings,  
You have made us share in the responsibility for a great nation.  
Teach us the ways of true greatness, that with generous hearts,  
we may seek not to be served but to serve and find true  
happiness in sacrifice by giving our lives for our people.

## **Make Me a Channel of Your Peace**

Make me a channel of your peace,  
Where there is hatred, let me bring your love,  
Where there is injury, your pardon, Lord,  
And where there's doubt, true faith in you.

**Ref. Oh, Master, grant that I may never seek,  
So much to be consoled as to console,  
To be understood as to understand  
To be loved as to love with all my soul.**

Make me a channel of your peace,  
It is in pardoning that we are pardoned,  
In giving to all men that we receive,  
And in dying that we're born to eternal life.

Make me a channel of your peace  
Where there is despair in life let me bring hope,  
Where there is darkness, only light  
And where there's sadness ever joy.

**St. Francis of Assisi**

## **What a Faithful God**

Lord, I come before your throne of grace  
I find rest in Your presence.  
And fullness of Joy  
In worship and wonder,  
I behold Your face.  
Singing what a faithful God have I.

**What a faithful God have I**  
**What a faithful God**  
**What a faithful God have I**  
**Faithful in every way.**

Lord of mercy, You have heard my cry  
Through the storm You're the beacon  
My song in the night  
In the shelter of Your wings  
Hear my heart's reply,  
Singing what a faithful God have I.

Lord, all sovereign  
Granting peace from heaven  
Let me comfort those who suffer  
With the comfort You have given  
I will tell of Your great love  
For as long as I live  
Singing what a faithful God have I.



## **Walking with the Lord**

**Ch :      Walking with the Lord, we are walking in the morning,  
            Lift up your hearts, for you are walking with God!  
            Singing to the Lord, we are singing in the sunshine.  
            Lift up your hearts for you are singing to God!**

Hand in hand with everyone, we're walking, walking,  
Black and white and brown, together walking, walking,  
            Singing new songs now, Living new lives,  
            Building new bridges, walking, distant miles!  
            Well, we're walking with the Lord.....

Rain and storm will not prevent us, walking, walking,  
Faith and hope and love, will send us walking, walking  
            Crossing all barriers, climbing all stiles,  
            Breaking through fences, Walking distant miles!  
            Well, we're walking with the Lord.....

## **Open the Eyes of My Heart**

Open the eyes of my heart Lord  
Open the eyes of my heart  
            I want to see you  
            I want to see you

{repeat}

To see You high and lifted up  
Shining in the light of your glory.  
Pour out Your power and love  
As we sing holy, holy, holy

{repeat}

## God still loves the world

Every tiny star that twinkles in the night sky,  
Every drop of morning dew,  
Every spark of fire blazing in the furnace,  
Every captivating view,  
Every rainbow in the sky,  
Every pretty butterfly,  
Tells the fascinating news to those who dare to hope,  
And the message is .....

Ch :

**God still loves the world,  
God still, still loves the world!  
So, throw your life into His hands,  
Day by day discern His plans;  
God is passionately busy loving you and me!**

Every ocean wave that breaks upon the sea shore,  
Every stalk of golden wheat,  
Every silver stream that gushes down the mountain  
Every drop of honey sweet,  
Every eagle flying high,  
Every worm that wriggles by,  
Tells the fascinating news to those who dare to hope,  
And the message is .....

## Lord I Offer You

(Chorus)

**Lord I offer my life to you  
Everything I've been through  
Use it for your glory  
Lord I offer my days to you  
Lifting my praise to you  
As a pleasing sacrifice  
Lord I offer you my life.**

(Verse I)

All that I am, all that I have  
I lay them down before you, oh Lord

All my regrets, all my acclaims  
The joy and the pain, I'm making  
them yours.

(Verse II)

Things in the past,  
Things yet unseen  
Wishes and dreams  
That are yet to come true  
All of my heart,  
All of my plans  
My heart and my hands  
Are lifted to you.

## **Goodness of God**

I love You, Lord  
For Your mercy never fails me  
All my days, I've been held in Your hands  
From the moment that I wake up  
Until I lay my head  
Oh, I will sing of the goodness of God

'Cause all my life You have been faithful  
And all my life You have been so, so good  
With every breath that I am able  
Oh, I will sing of the goodness of God

I love Your voice  
You have led me through the fire  
In darkest night You are close like no other  
I've known You as a Father  
I've known You as a Friend  
And I have lived in the goodness of God, yeah

'Cause all my life You have been faithful, oh yes You have  
And all my life You have been so, so good  
With every breath that I am able  
Oh, I will sing of the goodness of God

Your goodness is running after, it's running after me  
Your goodness is running after, it's running after me  
With my life laid down, I surrendered now  
I give You everything, oh Lord  
Your goodness is running after, it's running after me  
Your goodness is running after, it's running after me (oh yeah, oh yeah)  
Your goodness is running after, it's running after me  
With my life laid down, I surrendered now  
I give You everything  
Your goodness is running after, it keeps running after me

And all my life You have been faithful  
And all my life You have been so, so good  
With every breath that I am able  
Oh, I'm gonna sing of the goodness of God  
I'm gonna sing

All my life You have been faithful  
(All of my life You've been faithful)  
All my life You have been so, so good  
(So good with every breath)  
every breath that I am able  
(Every breath I'm able)  
I will sing (I'm gonna sing)  
Of the goodness (of the goodness of God, yes I am)  
I'm gonna sing of the goodness of God  
Oh, I'm gonna sing of the goodness of God

## **GOD IS GOOD**

God is good all the time  
He put a song of praise in this heart of mine  
God is good all the time  
Through the darkest night, His light will shine  
God is good, God is good all the time

If you're walking through the valley  
And there are shadows all around  
Do not fear, He will guide you  
He will keep you safe and sound  
'Cause He's promised to never leave you  
Nor forsake you and His Word is true

God is good all the time  
He put a song of praise in this heart of mine  
God is good all the time  
Through the darkest night, His light will shine  
God is good, God is good all the time

We were sinners – so unworthy  
Still for us He chose to die  
Filled us with His Holy Spirit  
Now we can stand and testify  
That His love is everlasting  
And His mercies – they will never end

God is good all the time  
He put a song of praise in this heart of mine  
God is good all the time  
Through the darkest night, His light will shine  
God is good, God is good all the time

Lord I may not understand  
All the plans He left for me  
My life is in Your hands  
And through the eyes of faith, I can clearly see

God is good all the time  
He put a song of praise in this heart of mine  
God is good all the time  
Through the darkest night, His light will shine  
God is good, God is good all the time

### **AMAZING GRACE**

Amazing grace, how sweet the sound  
That saved a wretch like me  
I once was lost, but now I'm found  
Was blind, but now I see  
'Twas grace that taught my heart to fear  
And grace my fears relieved  
How precious did that grace appear  
The hour I first believed



Through many dangers, toils, and snares  
We have already come  
'Twas grace that brought us safe thus far  
And grace will lead us home

When we've been there ten thousand years  
Bright shining as the sun  
We've no less days to sing God's praise  
Than when we've first begun  
Than when we've first begun

### **WE ARE GATHERING TOGETHER**

We are gathering together unto Him,  
We are gathering together unto Him;  
Unto Him shall the gathering of the people be;  
We are gathering together unto Him;  
We are offering together unto Him,  
We are singing together unto Him,  
We are praying together unto Him,

### **O LORD ALL THE WORLD BELONGS TO YOU**

O Lord, all the world belongs to You  
and You are always making all things new.  
What is wrong, You forgive,  
and the new life You give  
is what's turning the world upside down.  
The world's only loving to its friends,  
but Your way of loving never ends,  
loving enemies too;  
and this loving with You  
is what's turning the world upside down.  
The world lives divided and apart,  
You draw men together, and we start

in our friendship to see  
that in harmony we  
can be turning the world upside down.  
The world wants the wealth to live in state,  
but You show a new way to be great:  
like a servant You came,  
and if we do the same,  
we'll be turning the world upside down.  
O Lord, all the world belongs to You  
and You are always making all things new.  
What is wrong, You forgive,  
and the new life You give  
is what's turning the world upside down.

### **WALK WITH ME O LORD**

Walk with me O my Lord  
Through the darkest night and brightest day  
Be at my side O Lord  
Hold my hand and guide me on my way.

1. Sometimes the road seems long, my energy is spent,  
Then Lord, I think of You and I am given strength.
2. Stones often bar my path and there are times I fall,  
But you are always there to help me when I call.
3. Just as you calmed the wind and walked upon the sea,  
Conquer, my living Lord, the storms that threaten me.
4. Help me to pierce the mists that cloud my heart and mind  
So that I shall not fear the steepest mountain side.
5. As once you healed the lame and gave sight to the blind,  
Help me when I'm downcast to hold my head up high.

## नीले आसमान के पार जायेंगे

नीले आसमां के पार जाएंगे  
मेरा ईश्वर रहता वहाँ - 2  
हम मिलेंगे बादलों पर - 2  
देखेगा सारा जहां  
नीले आसमां के पार जाएंगे  
मेरा ईश्वर रहता वहाँ - 2

i) उसका कोई भी वादा, न होता अधूरा  
हर एक वादा उसका, होता है पूरा  
उसका कोई भी वादा  
उसके कृपा का वादा, भी होगा पूरा,  
देखेगा सारा जहां  
हम मिलेंगे बादलों पर - 2  
देखेगा सारा जहां  
नीले आसमां के पार जाएंगे  
मेरा ईश्वर रहता वहाँ - 2

ii) ये विश्वास है मेरा, जो होगा पूरा  
सपना ये मेरा न, रहेगा अधूरा, - 2  
ये विश्वास है मेरा  
संग संग हम रहेंगे, अपने ईश्वर के,  
देखेगा सारा जहां - 2  
हम मिलेंगे बादलों पर - 2  
देखेगा सारा जहां  
नीले आसमां के पार जाएंगे  
मेरा ईश्वर रहता वहाँ - 2  
हम मिलेंगे बादलों पर - 2  
देखेगा सारा जहां - 4

## ए दुनिया के लोगो ऊँची आवाज करो

ए दुनिया के लोगो  
ऊँची आवाज करो  
गाओ खुशी के गीत  
उसका गुणगान करो  
इबादत करो उसकी इबादत करो - २

याद रखो के वही एक खुदा है  
हम को ये जीवन उसी ने दिया है  
उस चारागाह से हम सब है आये  
हम्दो सन्ना के हम गीत गाए  
रब का तुम शुक्र करो  
ऊँची आवाज करो  
गाओ खुशी के गीत  
उसका गुणगान करो  
इबादत करो उसकी इबादत करो - २

नामे खुदावंद कितना मुबारख  
मेरा खुदावंद कितना भला है  
रहमत है उसकी सदियों पुरानी  
वफा का अजल से येही सिलसिला है  
उस पर ईमान धरो  
उसके घेर आओ चलो  
गाओ खुशी के गीत  
उसका गुणगान करो  
इबादत करो उसकी इबादत करो

**ACADEMIC YEAR 2025-2026**

***April 2025***

DATE	DAY	SCHOOL SCHEDULE
	<b>Sunday</b>	<b><i>Value of the Week</i></b>
1	Tue	No Class: Sarhul
2	Wed	No Class
3	Thu	<b><i>Class: New Academic Session 2025-26 begins</i></b>
4	Fri	Class
5	Sat	Class
<b>6</b>	<b>Sunday</b>	<b><i>Value of the Week – Sincerity (VA/XII A) Ramnavami &amp; International Day of Sports</i></b>
7	Mon	Class: World Health Day
8	Tue	Class
9	Wed	Class
10	Thu	No Class: Mahavir Jayanti
11	Fri	Class
12	Sat	Class: Induction Ceremony of KG & Prep 2025-26
<b>13</b>	<b>Sunday</b>	<b><i>Value of the Week – Respect (VB/XII B)</i></b>
14	Mon	No Class: Ambedkar Jayanti
15	Tue	Class: Classes begin for KG & Prep
16	Wed	Class
17	Thu	Class with Monday routine, Holy Thursday
18	Fri	No Class: Good Friday
19	Sat	No Class: Holy Saturday
<b>20</b>	<b>Sunday</b>	<b><i>EASTER – New Life (VC/XII C)</i></b>
21	Mon	No Class: EASTER MONDAY
22	Tue	Class
23	Wed	Class
24	Thu	Class Induction Ceremony of Class XI (2025-26)
25	Fri	Class
26	Sat	Class
<b>27</b>	<b>Sunday</b>	<b><i>Value of the Week – Courage (VD/XII D)</i></b>
28	Mon	Class
29	Tue	Class
30	Wed	Class

*“The weak can never forgive. Forgiveness is the attribute of the strong.”  
Mahatma Gandhi, All Men are Brothers : Autobiographical Reflection*

**ACADEMIC YEAR 2025-2026**

***May 2025***

DATE	DAY	SCHOOL SCHEDULE
1	Thu	Class with Friday routine: First Unit Test – Class X & International Workers' Day
2	Fri	Class : Class Assessment Tests for Class XII
3	Sat	Class: Inter Jesuit Schools Basketball Tournament (IJBT)
4	<b>Sunday</b>	<b><i>Value of the Week –Home &amp; Family (IVA/XII E) Inter Jesuit S. B. Tournament</i></b>
5	Mon	Class
6	Tue	Class
7	Wed	Class
8	Thu	Class with Tuesday routine
9	Fri	Class: Annual Prize Distribution (Senior Section) DOX
10	Sat	Class: Annual Prize Distribution (Junior Section) DOX
11	<b>Sunday</b>	<b><i>Value of the Week – Compassion - (IVB/XA):</i></b>
12	Mon	No Class: Budh Purnima
13	Tue	Class
14	Wed	Class
15	Thu	Summer Vacation Begins
16	Fri	Summer Vacation
17	Sat	Summer Vacation
18	<b>Sunday</b>	<b><i>Value of the Week – Faith</i></b>
19	Mon	Summer Vacation
20	Tue	Summer Vacation
21	Wed	Summer Vacation
22	Thu	Summer Vacation
23	Fri	Summer Vacation
24	Sat	Summer Vacation
25	<b>Sunday</b>	<b><i>Value of the Week- Health</i></b>
26	Mon	Summer Vacation
27	Tue	Summer Vacation
28	Wed	Summer Vacation
29	Thu	Summer Vacation
30	Fri	Summer Vacation
31	Sat	Summer Vacation

*“ Hope is the thing with feathers that perches in the soul and sings the tune without the words and never stops at all. ” — Emily Dickinson*

## ACADEMIC YEAR 2025-2026

### June 2025

DATE	DAY	SCHOOL SCHEDULE
<b>1</b>	<b>Sunday</b>	<b><i>Value of the Week – Piety</i></b>
2	Mon	Summer Vacation
3	Tue	Summer Vacation
4	Wed	Summer Vacation
5	Thu	Summer Vacation (Environment Day)
6	Fri	Summer Vacation
7	Sat	Summer Vacation: Bakrid
<b>8</b>	<b>Sunday</b>	<b><i>Value of the Week – Care</i></b>
9	Mon	Summer Vacation
10	Tue	Summer Vacation
11	Wed	Summer Vacation
12	Thu	Summer Vacation
13	Fri	Summer Vacation: Duty for Non-teaching Staff
14	Sat	School Reopens for Teachers: Teachers' Orientation Program
<b>15</b>	<b>Sunday</b>	<b><i>Value of the Week – Hospitality (IVB/XA)</i></b>
16	Mon	Class: School Reopens for students after Summer Vacation
17	Tue	Class: First Unit Test for KG to 9 (2 unit tests a day for VI-IX) (One unit test a day for K.G. to V)
18	Wed	Class
19	Thu	Class with Monday routine
20	Fri	Class
21	Sat	Class: Feast of St. Aloysius Gonzaga (Gonzaga House)
<b>22</b>	<b>Sunday</b>	<b><i>Value of the Week – Mother Earth (IVC/XB)</i></b>
23	Mon	Class : <b>(International Olympic Day)</b>
24	Tue	Class
25	Wed	Class
26	Thu	Class with Friday routine
27	Fri	No Class: Rath Yatra
28	Sat	Class : Inter Class Hindi Elocution (VI-VIII)
<b>29</b>	<b>Sunday</b>	<b><i>Value of the Week – Humility (IVD/XC)</i></b>
30	Mon	Class : Inter Class Hindi Elocution (IX-XII)

"No legacy is so rich as honest."—William Shakespeare, *All's well that ends well.*

ACADEMIC YEAR 2025-2026

*July 2025*

DATE	DAY	SCHOOL SCHEDULE
1	Tue	Class : Inter Class English Elocution (VI-VIII)
2	Wed	Class : Inter Class English Elocution & Declamation (IX-XII) First Selection Test Classes X & XII
3	Thu	Class
4	Fri	Class
5	Sat	Class : Zonal Basketball Tournament
<b>6</b>	<b>Sunday</b>	<b><i>Value of the Week –MAGIS (VA / XD) Moharram : Zonal Basketball Tournament</i></b>
7	Mon	Class
8	Tue	Class
9	Wed	Class
10	Thu	Class: P.T.M. – K.G., Prep & I
11	Fri	Class: P.T.M.- II, IV, VI, VIII
12	Sat	Class: P.T.M.- III, V, VII, IX
<b>13</b>	<b>Sunday</b>	<b><i>Value of the Week –Discernment (V B/IXA)</i></b>
14	Mon	Class : Assessment Test for Class XI
15	Tue	Class
16	Wed	Class
17	Thu	Class: Remedial Class
18	Fri	Class: <b>Novena to St. Ignatius Loyola</b>
19	Sat	Class
<b>20</b>	<b>Sunday</b>	<b><i>Value of the Week – Generosity (V C/IXB)</i></b>
21	Mon	Class
22	Tue	Class
23	Wed	Class
24	Thu	No Class
25	Fri	Class
26	Sat	Class: Science Quiz for VI-XII
<b>27</b>	<b>Sunday</b>	<b><i>Value of the Week – Service (V D/IXC)</i></b>
28	Mon	Class
29	Tue	Class
30	Wed	Class
31	Thu	Feast of St. Ignatius of Loyola (Loyola House)

*“The dictionary is the place that success comes before work. Work is the key to success and hard work can help you accomplish anything.”—Vince Lombardi*

## ACADEMIC YEAR 2025-2026

### August 2025

DATE	DAY	SCHOOL SCHEDULE
1	Fri	Class
2	Sat	Class
<b>3</b>	<b>Sunday</b>	<b>Value of the Week –Patriotism (IVA/IXD)</b>
4	Mon	Class: First Terminal Exam for K.G. – V
5	Tue	Class
6	Wed	Class
7	Thu	Class: Remedial & Micro-Teaching of Senior Section
8	Fri	Class: P.T.M. for X & XII
9	Sat	No Class: Raksha Bandhan & World Indigenous Day
<b>10</b>	<b>Sunday</b>	<b>Value of the Week –Sacrifice (IVB/IXE)</b>
11	Mon	Class: First Terminal Exam for VI - IX, XI
12	Tue	Class
13	Wed	Class
14	Thu	Class with Saturday routine
15	Fri	No Class: Independence Day celebration in school
16	Sat	No Class: Janmashtami
<b>17</b>	<b>Sunday</b>	<b>Value of the Week – Commitment (IVC/ XIA)</b>
18	Mon	Class
19	Tue	Class
20	Wed	Class
21	Thu	Class with Friday routine
22	Fri	Class
23	Sat	Class
<b>24</b>	<b>Sunday</b>	<b>Value of the Week – Hard Work (IVD/ XI B)</b>
25	Mon	Class
26	Tue	Class
27	Wed	Class
28	Thu	No class : Remedial Class for Junior Section
29	Fri	Class: I.T. Exhibition in Fr. Victor Tucker Auditorium (Sr. Sec.) Inter Class English Elocution (KG – V) The Indian National Sports Day
30	Sat	Class: I.T. Quiz in Fr. Victor Tucker Auditorium (Sr. Sec.) Inter Class Hindi Elocution (KG – V)
<b>31</b>	<b>Sunday</b>	<b>Value of the Week – Teacher (VA/ XI C)</b>

*“When you love you wish to do things for, you wish to sacrifice for, you wish to serve”*

*Ernest Hemingway, A farewell to Dress.*



ACADEMIC YEAR 2025-2026

**September 2025**

DATE	DAY	SCHOOL SCHEDULE
1	Mon	Class
2	Tue	Class
3	Wed	No Class: Karam Festival
4	Thu	Class
5	Fri	Class: Teachers' Day Celebration in school
6	Sat	Class
<b>7</b>	<b>Sunday</b>	<b><i>Value of the Week –Devotion (VB/ XI D)</i></b>
8	Mon	Class
9	Tue	Class
10	Wed	Class
11	Thu	Class: English Play (Sr. Sec.)
12	Fri	Class: English Play (Sr. Sec.)
13	Sat	Class: English Play (Sr. Sec.)
<b>14</b>	<b>Sunday</b>	<b><i>Value of the Week –Knowledge (VC/XIE)</i></b>
15	Mon	Class
16	Tue	Class
17	Wed	Class: Vishwakarma Puja
18	Thu	Class with Wednesday routine
19	Fri	Class: P.T.M. (VI, VIII & XI)
20	Sat	Class: P.T.M. (VII & IX)
<b>21</b>	<b>Sunday</b>	<b><i>Value of the Week –Wisdom (VD/VIIIA)</i></b>
22	Mon	Class
23	Tue	Class: Project Submission (X & XII)
24	Wed	Class
25	Thu	Class: P.T.M. (K.G., Prep & I)
26	Fri	Class: P.T.M. (II & IV)
27	Sat	Class: Annual Sc., Arts & Commerce Exhibition (Sr. Sec.) : P.T.M. (III & V)
<b>28</b>	<b>Sunday</b>	<b><i>Value of the Week –Patience</i></b>
29	Mon	No Class: Puja Vacation
30	Tue	No Class: Puja Vacation

*"A dream doesn't become reality through magic: it takes sweat, determinations and hard work." —Coin Powell*

## ACADEMIC YEAR 2025-2026

### October 2025

DATE	DAY	SCHOOL SCHEDULE
1	Wed	No Class: Puja Vacation
2	Thu	No Class: Puja Vacation: Gandhi Jayanti
3	Fri	No Class: Puja Vacation
4	Sat	No Class: Puja Vacation
<b>5</b>	<b>Sunday</b>	<b>Value of the Week –Worship (III A/VIII B)</b>
6	Mon	Class: Second Selection Test X & XII
7	Tue	Class
8	Wed	Class
9	Thu	Class with Saturday routine
10	Fri	Class
11	Sat	Class
<b>12</b>	<b>Sunday</b>	<b>Value of the Week –Victory (III B/VIII C)</b>
13	Mon	Class
14	Tue	Class
15	Wed	Class
16	Thu	Class with Friday routine & Project Submission (IX & XI)
17	Fri	Class
18	Sat	Class
<b>19</b>	<b>Sunday</b>	<b>Value of the Week –Light (III C/VIII D)</b>
20	Mon	No Class: Deepawali
21	Tue	No Class: Deepawali
22	Wed	Class
23	Thu	Class with Monday routine
24	Fri	Class
25	Sat	Class: Art, Craft & Science Exhibition (Junior Section)
<b>26</b>	<b>Sunday</b>	<b>Value of the week- Determination (III D/VIII E)</b>
27	Mon	No Class: Chhath
28	Tue	No Class: Chhath
29	Wed	Class
30	Thu	Class with Tuesday routine
31	Fri	Class

*"One Painful duty fulfilled, makes the next plainer and easier." Helen Keller, The story of My life.*

**ACADEMIC YEAR 2025-2026**

***November 2025***

DATE	DAY	SCHOOL SCHEDULE
1	Sat	Class : <b>Second Terminal Examination (XI)</b>
2	<b>Sunday</b>	<b><i>Value of the Week –Transformation (VA/VIIA)</i></b>
3	Mon	Class
4	Tue	Class
5	Wed	No Class: Guru Nanak Jayanti
6	Thu	Class: <b>Second Terminal Examination KG-IX</b>
7	Fri	Class
8	Sat	Class
9	<b>Sunday</b>	<b><i>Value of the Week – Trust (V B/VII B)</i></b>
10	Mon	Class
11	Tue	Class
12	Wed	Class
13	Thu	Class with Wednesday routine, <b>Feast of St. Stanislaus Kostka (Stanistaus House)</b>
14	Fri	Class: Children's Day Celebration
15	Sat	No Class: Birsa Jayanti/ Foundation Day of Jharkhand
16	<b>Sunday</b>	<b><i>Value of the Week –Availability (V C/VII C)</i></b>
17	Mon	Class
18	Tue	Class
19	Wed	Class: <b>Novena to St. Francis Xavier begins</b>
20	Thu	Class with Saturday routine; P.T.M. – X & XII
21	Fri	Class
22	Sat	Class
23	<b>Sunday</b>	<b><i>Value of the Week –Obedience (V D/VII D)</i></b>
24	Mon	Class
25	Tue	Class
26	Wed	Class: <b>Feast of St. John Berchmans (Berchamans House)</b>
27	Thu	Class: Remedial Class
28	Fri	Class
29	Sat	Class : (Picnic Day for X & XII)
30	<b>Sunday</b>	<b><i>Value of the Week –Hope (IV A/VI E)</i></b>

*“Patience is fitter. But its fruit os sweet.” —Aristotle*

## ACADEMIC YEAR 2025-2026

### December 2025

DATE	DAY	SCHOOL SCHEDULE
1	Mon	Class
2	Tue	Class : P.T.M. (XI)
3	Wed	<b>Feast of St. Francis Xavier (Xavier House)</b>
4	Thu	Class with Tuesday routine
5	Fri	Class: Annual Sports Day (Senior Section)
6	Sat	Class: Annual Sports Day (Junior Section)
7	<b>Sunday</b>	<b>Value of the Week –Love (IVB/VIA)</b>
8	Mon	Class : Pre-Board Examination Class XII
9	Tue	Class
10	Wed	Class: Practical Examinations – X
11	Thu	Class: P.T.M. – KG, Prep & I
12	Fri	Class: P.T.M. II, IV, VI, VIII
13	Sat	Class: P.T.M. III, V, VII, IX
14	<b>Sunday</b>	<b>Value of the Week – Joy of Giving (IVC/VI B)</b>
15	Mon	Class : Class Test for KG - V : 2nd Unit Test for VI-IX; Pre ICSE Examination for - X
16	Tue	Class
17	Wed	Class
18	Thu	Class with Saturday routine
19	Fri	Class: Christmas Gathering for Outreach Programme
20	Sat	Class: Christmas Gathering for SXD
21	<b>Sunday</b>	<b>Value of the Week – Peace</b>
22	Mon	No Class: Recollection & Christmas Gathering for Non-Teaching Staff
23	Tue	Winter Vacation
24	Wed	Winter Vacation: <b>Christmas Day</b>
25	Thu	Winter Vacation
26	Fri	Winter Vacation
27	Sat	Winter Vacation
28	<b>Sunday</b>	<b>Value of the Week –Innocence</b>
29	Mon	Winter Vacation
30	Tue	Winter Vacation
31	Wed	Winter Vacation

*"We all do better when we work together. Our differences do matter, but our Common humanity matters more." — Bill Clinton*

ACADEMIC YEAR 2025-2026

**January 2026**

DATE	DAY	SCHOOL SCHEDULE
1	Thu	Winter Vacation
2	Fri	Winter Vacation
3	Sat	Winter Vacation: <b>Non-Teaching Staff Resumes Duty</b>
4	<b>Sunday</b>	<b>Value of the Week – Vision (IV D/VI C)</b>
5	Mon	<b>School Reopens: Pre-ICSE Exams Continue</b>
6	Tue	Class
7	Wed	Class : Practical and Viva ISC 2026 begin
8	Thu	Class with Monday routine
9	Fri	Class
10	Sat	Class
11	<b>Sunday</b>	<b>Value of the Week – Forgiveness (III A/VI D) National Youth Day</b>
12	Mon	Class
13	Tue	Class
14	Wed	No Class: <b>Makar Sankranti; Voice of Xavier's</b>
15	Thu	Class with Wednesday routine
16	Fri	Class: <b>Feast of St. Roberto De Nobili (De Nobili House)</b>
17	Sat	Class
18	<b>Sunday</b>	<b>Value of the Week – Aim (III B/VI E)</b>
19	Mon	Class : Practical and Viva Class XI begin
20	Tue	Class
21	Wed	Class
22	Thu	Class with Friday routine
23	Fri	No Class: S.C. Bose Jayanti & Basant Panchami
24	Sat	Class
25	<b>Sunday</b>	<b>Value of the Week – Prayer (III C/XI A)</b>
26	Mon	No Class: Republic Day Celebration
27	Tue	Class
28	Wed	Class: "Viva La Fiesta" One Act Play (Junior Section)
29	Thu	Class with Monday routine
30	Fri	Class: Result & P.T.M and Farewell for class XII
31	Sat	Class: Results & P.T.M & Farewell for class X

*"Peace cannot be kept by force, it can only be achieved by understanding."—Albert Einstein*

## ACADEMIC YEAR 2025-2026

### February 2026

DATE	DAY	SCHOOL SCHEDULE
<b>1</b>	<b>Sunday</b>	<b><i>Value of the Week –Time (III D/XI B)</i></b>
2	Mon	Class : Final Examination for Class XI
3	Tue	Class
4	Wed	Class: <b>Feast of St. John De Britto (Britto House)</b>
5	Thu	Class With Friday routine; Final Examination for classes IX
6	Fri	Class
7	Sat	Class
<b>8</b>	<b>Sunday</b>	<b><i>Value of the Week –Friendship (IV A/XI C)</i></b>
9	Mon	Class
10	Tue	Class
11	Wed	Class
12	Thu	Class with Wednesday routine
13	Fri	Class
14	Sat	Class
<b>15</b>	<b>Sunday</b>	<b><i>Value of the Week – Perseverance (IV B/XI D): Mahashiv Ratri</i></b>
16	Mon	Class : Final Term Examination (KG-VIII)
17	Tue	Class
18	Wed	Class with Wednesday routine
19	Thu	Class
20	Fri	Class
21	Sat	Class
<b>22</b>	<b>Sunday</b>	<b><i>Value of the Week –Availability (IV C/XI E)</i></b>
23	Mon	Class: Life Orientation and Wellness Programme for Class IX & XI
24	Tue	Class
25	Wed	Class
26	Thu	Class
27	Fri	Class
28	Sat	Class

*“It is the supreme art of the teacher to awaken joy in creative expression and knowledge.” — Albert Einstein*

**ACADEMIC YEAR 2025-2026**

***March 2026***

<b>DATE</b>	<b>DAY</b>	<b>SCHOOL SCHEDULE</b>
<b>1</b>	<b>Sunday</b>	<b><i>Value of the Week –Honesty (IV D/VIII A)</i></b>
2	Mon	Class
3	Tue	Class
4	Wed	No Class: Holi
5	Thu	No Class: Holi
6	Fri	Class
7	Sat	Class
<b>8</b>	<b>Sunday</b>	<b><i>Value of the Week –Help (III A/VIII B)</i></b>
9	Mon	Class
10	Tue	Class : Results and PTM for Classes IX and XI
11	Wed	Class
12	Thu	Class with Wednesday Routine
13	Fri	Class
14	Sat	Class
<b>15</b>	<b>Sunday</b>	<b><i>Value of the Week – Parents (III B/VIII D)</i></b>
16	Mon	Class : New Academic Session 2026-27 for Classes X & XII
17	Tue	Class
18	Wed	Class
19	Thu	Class with Saturday routine
20	Fri	Class : Results and P.T.M for KG, Prep & Class I
21	Sat	No Class: Sarhul
<b>22</b>	<b>Sunday</b>	<b><i>Value of the Week –Confidence (III C/VIII D)</i></b>
23	Mon	Class: Results and P.T.M for (II - VIII)
24	Tue	Class
25	Wed	Class
26	Thu	No Class: Ramnavmi
27	Fri	Class : <b>New Academic Session (2026-27) begins for I-IX</b>
28	Sat	Class
<b>29</b>	<b>Sunday</b>	<b><i>Value of the Week –Resolution (III D/VIII E) : Palm Sunday</i></b>
30	Mon	Class
31	Tue	Class

*New Academic Year 2026-2027 begins on 27 March 2026*

## RECORD OF LEAVE & ABSENCE

Pupil's Name ..... Std. .... Roll No. .... Sec. ....

Date	No. of Days	Reason	Signature of Parent/ Guardian	Principal's Signature	Class Teacher's Signature



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Date	No. of Days	Reason	Signature of Parent/ Guardian	Principal's Signature	Class Teacher's Signature

**RECORD OF LEAVE & ABSENCE**

Pupil's Name ..... Std. .... Roll No. .... Sec. ....

Date	No. of Days	Reason	Signature of Parent/ Guardian	Principal's Signature	Class Teacher's Signature

## RECORD OF LATE COMING TO SCHOOL

Pupil's Name ..... Std. .... Roll No. .... Sec. ....

Date	Arrival Time	Reason	Signature of Parent/ Guardian	Principal's Signature	Class Teacher's Signature

# RECORD OF WITHOUT SCHOOL UNIFORM

Pupil's Name ..... Std. .... Roll No. .... Sec. ....

Date	Reason	Signature of Parent/ Guardian	Principal's Signature	Class Teacher's Signature

**TEACHERS' REMARKS**

Pupil's Name ..... Std. .... Roll No. .... Sec. ....

Date	Remarks	Signature of Parent/ Guardian	Teacher's Signature

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Date	Remarks	Signature of Parent/ Guardian	Teacher's Signature

### PARENTS' CONTACT TO TEACHER

Pupil's Name ..... Std. .... Roll No. .... Sec. ....

Date	Remarks	Signature of Parent/ Guardian	Teacher's Signature

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**PARENTS' CONTACT TO TEACHER**

Pupil's Name ..... Std. .... Roll No. .... Sec. ....

Date	Remarks	Signature of Parent/ Guardian	Teacher's Signature

## **LIBRARY BOOKS READ THIS YEAR**

Sl. No.	Title	Author	C. Teacher's Sign

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Parent's Signature .....

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Subject .....

Date .....

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Parent's Signature .....

**HOME ASSIGNMENT**



Subject .....

Date .....

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Parent's Signature .....

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Subject .....

Date .....

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Parent's Signature .....

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**NOTE / EXAM PORTIONS**



A series of horizontal lines for writing, spanning the width of the page.









# STUDY TIME-TABLE FOR HOME

TIME								
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								
Sunday								

Parents' Signature

Student's Signature

Class Teacher's Signature





# St. Xavier's School, Doranda, Ranchi

(For School Records)

1. **Name of the Student :** .....

Class : ..... Section : ..... Roll No. ....

Admission No. : ..... Year : .....

Date of Birth : .....

Religion : Hindu  Islam  Shikh  Budhist

Christian : RC / GEL / Protestant / Others .....

Religion : Hindu, Islam, Shikh, Budhist, Christian : RC / GEL /  
Protestant / Others

Category : GEN. / SC / ST / OBC ..... Community : .....

PEN No. : ..... Height  Weight

APAAR ID : .....

Percentage of Overall Marks : .....

Aadhaar Card No. : ..... Blood Group .....

House Colour :

Red Green Blue Yellow White Orange Violet

2. **Parent's Information**

**Father's Name :** .....

Address : .....

Educational Qualification : .....

Designation / Occupation .....

Mobile Nos. : (1) ..... (2) .....

E-mail : .....

3. **Mother's Name :** .....

Educational Qualification : .....

Designation / Occupation .....

Mobile Nos. : (1) ..... (2) .....

E-mail : .....

4. **Name of Brothers / Sisters studying in this School :**

(1) .....

Class : ..... Section : ..... House Colour :

Red Green Blue Yellow White Orange Violet

(2) .....

Class : ..... Section : ..... House Colour :

Red Green Blue Yellow White Orange Violet

5. **Bus Stoppage :** ..... **Bus No. :** .....

**Signature of Parents / Guardian**

.....  
*Father*

.....  
*Mother*

.....  
*Guardian*

**St. Xavier's School**  
**Doranda, Ranchi**  
**Declaration by the Parents**

To,  
The Principal  
St. Xavier's School  
Doranda, Ranchi

I, ..... (Father / Mother)  
of Master / Miss. ....  
Studying in Class ..... Section ..... Roll No. ....  
Address .....  
.....  
.....  
.....

Promise that I have read all the rules and regulations of the School and I am well acquainted with them. I want my son / daughter to continue his/ her studies following all the norms of the School. I will whole-heartedly co-operate with the School in the formation of my son / daughter and in no way give cause for complaints. I also promise that I will look after his / her studies at home. I will not allow him/her to carry any electronic gadget (Mobile, Camera, CD, Pen drive, Digital Watch, Hard Disk, etc.) or Finger Ring, Ear Ring, Bangle/Kara, Thread or any ornament to the school. If he/she carries any of the above mentioned and is caught, I will leave it at the discretion of Principal/School Management to decide; I will abide by the decision taken.

The School authorities are at liberty to take any action that is needed for the good of the School and of the students.

***Signature of Parents / Guardian***

..... <i>Father</i>	..... <i>Mother</i>	..... <i>Guardian</i>
Mob. No. ....	.....	.....
Date .....		

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(To be signed and given back to the School)



I.D. No. : \_\_\_\_\_

# ST. XAVIER'S SCHOOL, DORANDA, RANCHI

(A Minority Institution run by 'Xaviers Doranda')

## Pro forma for the Identity Card / UDISE / Cutebrains

(To be filled in by the parents in block letters only and submitted to the school)

Name : .....

Class :..... Section : ..... Roll No. .... Admission No.: .....

PEN :..... Height (in Cm)  Weight (in Kg)

Religion : Hindu  Islam  Shikh  Budhist  Christian : RC / GEL / Protestant / Others .....

Category : Gen. / SC / ST /OBC ..... Community : .....

Percentage of Overall Marks : .....

Aadhaar Card No. (Mandatory) : .....

APAAR ID : .....

**Date of Birth :**

Date	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Blood Group : .....

House Name : ....., House Color:  Red  Green  Blue  Yellow  White  Orange  Violet

Bus No. : ....., Bus Stop : .....

Father's Name : .....

Mother's Name : .....

Residential Address : .....

..... Pin : .....

Phone : (Res.) ..... Office : .....

Mobile (Primary Mobile No. for regular communication) : .....

Email ID : .....

Signature of Father : ..... Signature of Mother : .....

- Note :**
1. Kindly give the information with care so that there are no mistakes in Identity Card.
  2. This Pro forma must be handed over to the Class Teacher within two days.

